

REDMOND FIRE & RESCUE
BOARD MEETING MINUTES
January 19, 2022

BOARD PRESENT: Vice President Gary Ollerenshaw, Secretary/Treasurer Craig Unger, Member Ken Kerfoot, and Member Jessica Meyer. President Carroll Penhollow attended virtually.

STAFF PRESENT: Fire Chief Ken Kehmna, Deputy Chief Jeff Puller, Chief Financial Officer Jodi Burch, Office Administrator Diane Cox, Fire Marshal Tom Mooney, Deputy Fire Marshal Wade Gibson, Battalion Chief Ken Brown, Battalion Chief Ron Hawkins, Battalion Chief Steve Fiero, Captain Josh Clark, Captain Bill Welch, Captain Dustin Miller, Captain Beth Mitchell, Engineer Kevin Broadsword, Engineer Matt Linker, FF/PM Annie Tibbitts, FF/PM Jerold Mix Paramedic Beau Bigo, EMT Garrett Kujawski, EMT Emmett Willis, Office Administrative Assistant Jessica Jackson, and Administrative Assistant Shannon Biondi.

STAFF ABSENT: None

PUBLIC PRESENT: None

CALL TO ORDER: Vice President Ollerenshaw called the meeting to order at 9:30 am.

ROLL CALL: All Present

AGENDA CHANGES: None

CONSENT AGENDA:

1. Meeting Minutes – December 15, 2021

Board Member Unger made a motion to approve the Consent Agenda as presented. The motion was seconded by Board Member Kerfoot and approved by unanimous vote.

PUBLIC COMMENTS: None

PUBLIC PRESENTATION:

1. 2020 Oregon Fire Storm Awards, authorized by the Oregon State Fire Marshal's Office, were presented to several crew members as recognition for their roles in fighting the unprecedented fires of 2020.

REPORTS:

1. Financial - CFO Jodi Burch
 - a. Year End Financial Review
 - i. Audit was completed and no discrepancies were found.
 - b. Monthly Financial Review
2. Administration/Ambulance Billing- Office Administrator Diane Cox
 - a. January 2022 Ambulance/Billing Report

3. OPS Report - Deputy Chief Jeff Puller
 - a. Total December Responses:
 - i. 401: 389 responses, 83 fire, 306 EMS
 - ii. 402: 36 responses, 15 fire, 21 EMS
 - iii. 403: 7 responses, 2 fire, 5 EMS
 - iv. 404: 106 responses, 34 fire, 72 EMS
 - b. Mutual Aid:
 - i. Given: 7
 - ii. Received: 3
 - c. Specific run types:
 - i. 29 Motor Vehicle Crashes
 - ii. 0 Electrical Fires
 - iii. 2 Alerts
 - iv. 4 Haz Mat / Gas Leaks
 - v. 2 Vehicle Fires
 - vi. 0 Smith Rock Responses
 - vii. 19 Fire Alarms
 - viii. 14 Burning Complaints
 - ix. 7 Assists/Requests for Service
 - d. COVID
 - i. One COVID directive still in place.
 - e. Fire Training Division
 - i. 945 Combined hours of training
 - ii. Completed Engineer Orientation Academy
 - iii. Joint training with CCF&R with extrication, stabilization, and ventilation.
 - iv. Engineer Evaluations
 - v. EMS Skills Lab
 - f. EMS Training Division
 - i. Pediatric Training
 - ii. Engineer Training
 - g. Chief Puller presented pictures of responses in December and fielded several questions from the Board regarding practices and response scenarios.

ACTION ITEMS:

1. SCBA Purchase - CFO Jodi Burch
 - a. RF&R's SCBA system is nearing its end of life and needs to be replaced. The District is asking for authorization from the Board for replacement.
 - b. Board Member Unger made a motion to authorize District staff to post the public notice of special procurement and, if no protests are received, award the SCBA and RIT-pak contract to Municipal Emergency Services for 3M Scott products at approximately \$465,000. The motion was seconded by Board Member Kerfoot and approved by unanimous vote.
2. Residential Knox Box Discontinuation & Surplus - Fire Marshal Tom Mooney
 - a. Fire Marshal Mooney presented a recommendation that the District discontinue our Residential Knox Box Program and surplus the existing boxes to Bend Fire &

