



# REDMOND FIRE & RESCUE

341 NW Dogwood Ave, Redmond, OR 97756

[www.rdmfire.org](http://www.rdmfire.org)

Redmond Fire & Rescue is conducting a recruitment process for the position of: **Deputy Fire Marshal.**

**Deputy Fire Marshal** (Represented/Civil Service): Annual salary \$89,496 - \$98,784, full benefit package, 40-hr work schedule.

Mandatory Requirements: Associates Degree or higher in fire administration, prevention, engineering or science, or a closely related field. An equivalent combination of education, training and experience that provides the knowledge, skills and abilities to perform the primary functions will be considered in lieu of an associate degree. Two (2) or more years' experience working as a Fire Inspector, Deputy Fire Marshal, or closely related position.

Special Requirements/Licenses: ICC Fire Inspector 1, NFPA Instructor I, NFPA Fire Investigator. Possession of, or ability to obtain, recognition by Oregon State Fire Marshal's Office as Oregon Fire Inspector I by the completion of one (1) year of employment.

Desirable Requirements: ICC Fire Plans Examiner, IAAI Fire Investigation Technician (FIT), IAAI Certified Fire Investigator (CFI), NAFI Fire Investigator (CFEI), NWCG FI-210, and public education experience.

#### Benefit Package Information:

- District pays 95% Medical/Vision/Dental for employees and dependents
- HRA VEBA annual contributions ranging from \$1,000 to \$3,500
- 8.67 hours per month vacation/holiday leave accrual (increases according to length of service)
- 8 hours per month sick leave accrual
- District paid Oregon PERS Retirement
- Long Term Disability Plan
- Life Insurance Plan
- Flexible Spending Account available
- Deferred Compensation plan available

To apply, follow the steps below:

- Submit application packet stapled in the left upper corner (no plastic covers) with only the bulleted documents provided. Additional documentation and certifications are collected only after a job offer is extended, do not include them with your initial packet.
  - Cover Letter
  - Redmond Fire & Rescue Job Application
  - Resume
  - Applicable Certifications
  - Veterans' Preference Points Form, with required additional documentation, if applicable
  - Current Employee Preference Points Form, if applicable
  - Current Volunteer Preference Points Form, if applicable

Next steps:

- Virtual interviews may be conducted. Candidates will be notified by email.

- Finalists will be invited to an interview. The interview date has not been set, candidates will be notified with plenty of advanced notice.
- Fire Chief Interviews will be scheduled for individuals moving forward.
- Successful candidates will be required to pass an extensive background check, drug test, and medical/physical and psychological evaluations.

All candidates will be notified by e-mail as to their status in the process. Required documents and more information on the position can be found at [www.rdmfire.org](http://www.rdmfire.org).

Veterans, as defined by Oregon Law, who have successfully completed all phases of the entire examination, shall be accorded (5) preference points or (10) preference points to a disabled veteran in accordance with ORS 408.230. If you qualify for veterans' preference points you must complete and submit the Veterans' Preference Points Form with your application.

Current employees, in good standing with Redmond Fire & Rescue, who have served a minimum of one (1) year shall be accorded one (1) point for each year of service up to a maximum of five (5) points.

Active volunteers for Redmond Fire & Rescue shall be accorded up to five (5) preference points based on Redmond Fire & Rescue Civil Service Rules.

A total combined maximum of ten (10) preference points for veterans and/or current employee/volunteer time will be added to a candidate's final overall score after completing and passing all phases of the testing process.

Send electronic application packets to: [applications@rdmfire.org](mailto:applications@rdmfire.org)

**All documents sent via email must be in PDF format. Word documents will not be accepted.  
Emailed application packets will receive a confirmation reply.**

Hard copy application packets may be mailed to:

Redmond Fire & Rescue  
Attn: Diane Cox  
341 NW Dogwood Ave.  
Redmond, OR 97756

Redmond Fire & Rescue is an Equal Opportunity Employer and does not unlawfully discriminate on the basis of race, sex, age, color, religion, national origin, marital status, disability status or any other basis prohibited by federal, state or local law. The provisions of this job announcement do not constitute an expressed or implied contract. Any provision contained herein may be modified and/or revoked without notice.