



REDMOND FIRE & RESCUE

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JOB CLASSIFICATION

CLASS TITLE: Fire Captain
FLSA STATUS: Non-Exempt
EMPLOYEE GROUP: Represented / Classified

PURPOSE OF POSITION:

Under the direction of the Battalion Chief, provide positive, effective leadership to assigned personnel, and excellent service to our customers.

To perform firefighting, emergency medical services, and fire prevention duties including preventing, combating, and extinguishing fires, and saving and protecting human life and property.

To play an essential role in the process of fulfilling Redmond Fire & Rescue's Vision and Mission by maintaining a professional level of training, education, skills, and attitude.

ESSENTIAL JOB FUNCTIONS:

Respond to fire alarms; decide on method to combat fire and/or to perform rescue operations if necessary; direct firefighting and rescue work until relieved by higher ranking officer; order additional resources as needed while in command.

Supervise and instruct personnel and participate in firefighting and rescue operations under the direction of the Incident Commander.

Respond to emergencies with assigned company to extinguish and control fires; lay and connect hose lines, hold nozzles, and direct water streams; utilize chemical extinguishers, bars, hooks, lines, and other equipment; raise ladders; ventilate fire to release heat and smoke; overhaul fire scene to prevent rekindling; perform rescue work and render emergency medical aid; and perform salvage and property conservation work.

Direct clean-up work after the fire has been extinguished and supervise the immediate cleaning and maintenance of equipment and apparatus.

Respond to medical emergency scenes and provide patient care functions, including, but not limited to: the extrication of patients, performing triage, gathering patient information, performing patient exams, formulating treatment plans, rendering treatment consistent with patient care protocols, directing medical activities at multiple patient scenes or mass casualty incidents, and coordinating medical transportation of the sick and injured.

Respond to emergencies involving hazardous materials.

Drive fire and medical apparatus and other fire department vehicles; operate fire pumps and aerial devices.

Manage the station's maintenance and medical supplies, and ensure sufficient stock is on hand.

Prepare plans and assignment schedules for the cleaning, repair, and maintenance of fire equipment, apparatus, buildings, fixtures, furniture, and ground.

Participate in the training of personnel in firefighting and rescue techniques, methods, equipment operation, fire codes, regulations, and related subjects.

Supervise and participate in pre-fire surveys of buildings and complexes; prepare a floor plan therein locating important features, fixtures, and apparatus that would be of value in fighting fire in the building; refer unusual fire hazards to the attention of the Fire Marshal.

Prepare various reports and maintain records.

Assist in the scheduling of duty shifts and vacation leave of assigned personnel.

Participate in District-wide fire prevention programs.

Perform related work as required.

JOB QUALIFICATION REQUIREMENTS:

Mandatory Requirements:

High school diploma or GED equivalent. Five years of experience in a paid career suppression position, DPSST Fire Officer I, minimum of one year as Aircraft Rescue Firefighter (ARFF), and Redmond Fire & Rescue qualified AIC-Captain. Possession of a valid Oregon driver's license or required to obtain within 30 days of hire. Must have a safe driving record and be insurable under the District's insurance provider. The ideal candidate will have a strong EMS background, have and maintain a high level of physical fitness, and the desire to assist Redmond Fire & Rescue achieve our mission.

SUPERVISION RECEIVED:

Receive direction from Battalion Chief. Work independently, utilizing department values and expectations, applicable policies and procedures, and following safe operating procedures.

SUPERVISORY RESPONSIBILITIES:

Exercise direct supervision over assigned personnel.

PHYSICAL DEMANDS:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential job functions.

While performing the duties of this job, the employee is frequently required to stand; walk; use hands to finger, handle, or operate objects, tools, or controls; and reach with hands and arms. The employee is occasionally required to sit; climb or balance; stoop, kneel, crouch, or crawl; talk or hear; and smell. Strenuous physical exertion is usually necessary.

The employee must frequently lift and/or move up to 30 pounds and occasionally lift and/or move up to 200 pounds (while wearing protective clothing and SCBA). Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception, and the ability to adjust focus.

TOOLS AND EQUIPMENT USED:

Fire apparatus, fire hydrants, fire hose, fire pumps, and aerial devices; computers, including word processing, data base, and internet; calculator, telephone, two-way radio, pagers, copy machine, and fax machine. This position requires use of District vehicles and technical emergency response equipment.

WORK ENVIRONMENT:

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential job functions.

Work is performed in office, vehicle, and outdoor settings in all weather conditions, including temperature extremes, during day and night hours. Work is often performed at emergencies, under stressful conditions. The employee is exposed to hazards associated with fighting fires and rendering emergency medical assistance during emergencies involving smoke, noxious odors, and hazardous material

While performing the duties of this job, the employee regularly works in outside weather conditions. The employee occasionally works near moving mechanical parts, is placed in high, precarious places, and is occasionally exposed to wet and/or humid conditions, fumes or airborne particles, and may work with toxic or caustic chemicals. May be placed in an environment where there is a risk of electrical shock and may experience vibration. The employee may also be placed in high heat environments. Also work in a station office environment.

The noise level in the office environment is quiet and usually moderate in the field environment, except during certain firefighting or rescue activities when noise levels may be high.

Employees in this position are required to work in areas or around equipment which may meet or exceed the OSHA Hearing Conservation sound level. Employees in this position will participate in the District's Hearing Conservation Program.

This description covers the most significant duties performed but does not include other occasional work which may be similar, related to, or logical assignment to the position.

The job description does not constitute an employment agreement between the employer and the employee, and is subject to change by the employer as the needs of the employer and requirements of the job change.

Adopted: July 1, 2011

**Revised: July 1, 2014, September 26, 2017,
March 16, 2023**