

REDMOND FIRE & RESCUE  
BOARD MEETING MINUTES  
August 20, 2025

BOARD PRESENT: President Jessica Meyer, Secretary/Treasurer Earl Fisher, Member Gary Ollerenshaw, and Member Dick Knorr.

STAFF PRESENT: Fire Chief Ryan Herrera, Deputy Chief Dustin Miller (virtual), Human Resources Manager Diane Cox, Fire Marshal Tom Mooney, Battalion Chief Josh Clark, Firefighter Kyle White, Firefighter Justin Troup, EMT Wyatt Cunningham, and Confidential Administrative Specialist Jessica Jackson.

STAFF ABSENT: PUBLIC PRESENT: None

CALL TO ORDER: President Meyer called the meeting to order at 9:30 am.

ROLL CALL: Vice President John Blanton absent.

AGENDA CHANGES: None

PACKET DOCUMENTS FOR INFORMATION:

President Meyer noted the arrival of the new engines listed on the OPS report, asking for a tour after the meeting.

CONSENT AGENDA:

1. Meeting Minutes – July 16, 2025

Board Member Fisher made a motion to approve the Consent Agenda as presented. The motion was seconded by Board Member Knorr and approved by unanimous vote.

PUBLIC COMMENTS: None

PUBLIC PRESENTATION: None

REPORTS: None

ACTION ITEMS:

1. RFP Award for Fire Station Alerting System  
Deputy Chief Miller gave a brief background on the need for a new alerting system and walked through the factors in the decision to go with a Honeywell system. He outlined the RFP process and the qualifications of Reese Electric, the contractor being recommended to the Board to complete the installation process, and the equipment costs to be purchased from US Digital Designs. Member Ollerenshaw asked about the cost in relation to the budgeted amount, and a brief discussion was held on the overage and ability to absorb those costs through our contingency fund. Member Knorr asked what the anticipated lifespan of the

system is, which led to a general discussion on electronics in general, and Chief Miller estimated between 5 and 10 years for this system, leaning more towards the 10-year mark.

Board Member Fisher made a motion to accept the two provided quotes and allow Chief Herrera to engage in a service agreement with US Digital Designs and Reese Electric in the interest of upgrading our fire station alerting system. The motion was seconded by Board Member Knorr and approved by unanimous vote.

2. Resolution No. 2025-09

Chief Herrera presented Resolution No. 2025-09 declaring asset #02611 as surplus to the Board, calling attention to the declaration of surplus provided in the board packet. He fielded questions from the board on the reason for the surplus of the engine, and a general discussion was held regarding whether or not to place a reserve price when listing the unit for sale.

Board Member Ollerenshaw made a motion to surplus our 2003 Pierce Contender, Asset #02611, to the highest bidder on a public auction website with a reserve price of \$14,000.00. The motion was seconded by Board Member Fisher and approved by unanimous vote.

3. Resolution No. 2025-19

Chief Herrera presented Resolution No. 2025-19 declaring asset #44009 as surplus to the Board. He fielded questions from the board on the reason for the surplus of the medic unit, and a general discussion was held regarding public auction versus donation and the ORS rules regarding fire equipment.

Board Member Ollerenshaw made a motion to surplus our 2016 Ford F-350, Asset #44009, to the highest bidder on a public auction website with a reserve price of \$7,000.00. The motion was seconded by Board Member Fisher and approved by unanimous vote.

4. Resolution No. 2025-10 through 2025-18

Fire Marshal Mooney presented the board with nine resolutions authorizing the amendment of the Redmond Fire & Rescue Fire District boundaries. These are part of the project he has been working on to identify the properties adjacent to the district but not actually part of the district. These properties are in a small neighborhood off of Wilcox. A general discussion was held on the properties in that area and other rural areas including our responses to these areas.

Member Knorr thanked Chief Mooney for finding these properties and addressing them. Chief Herrera also thanked Chief Mooney because this was a project that he requested to initiate and has taken on the responsibility of contacting the homeowners and doing all the work to make sure they are protected and receive great customer service.

Board Member Knorr made a motion to approve Resolution Numbers 2025-10 through 2025-18, authorizing the amendment of the Redmond Fire & Rescue Fire District's boundaries, annexing the presented properties into the district. The motion was seconded by Board Member Fisher and approved by unanimous vote.

## FIRE CHIEF COMMENTS:

Chief Herrera gave the Board a report on the following topics

1. Recognition
  - a. Chief Herrera wanted to recognize everyone who has been working to get the new engines here and in service. He specifically thanked Chief Miller and Engineer St. John, who went to pick one of the units up because the crews had a training scheduled, but due to delays, the unit was still in Eugene. He also stated that Aaron St. John went above and beyond to get that rig outfitted and in service. The first unit is in service, and the second unit has arrived and is getting tools installed to place it into service as well.
  - b. Chief Herrera recognized and thanked the individuals who worked both the Fairwell Festival and the Deschutes County Fair, as well as the individuals who picked up shifts to cover the District. He gave special thanks to Chief Miller, who was there nonstop, thanking him for his incredible work ethic.
  - c. Lastly, Chief Herrera thanked Chief Mooney and Inspector Deckrow for their work with the OSFM grant that allowed us to perform the defensible space assessments and provide grant dollars to homeowners. He also thanked Tom for all his work on the annexation process to bring these uncovered properties into the District.
2. Out of the office  
Chief Herrera informed the Board that he would be out of the office for the next week to finish moving.
3. Upcoming Events  
Redmond Fire & Rescue will be holding another blood drive in honor of Michael Kinzle through the Red Cross on 9/11/2025.

NEW BUSINESS: None

## OLD BUSINESS:

1. Civil Service and Budget Committee Vacancies  
HR Manager Cox gave an update on the application process, noting that no applications were received for the Budget Committee and only one application was received for the Civil Service Commission.

Member Ollerenshaw stated that he would like to run another process to see if there is any additional interest. A brief discussion was held around the vacancies and processes, and the single application received. The Board also had a discussion surrounding the appointment process and whether they would like to interview candidates or just appoint people. Member Ollerenshaw suggested that the ad be run one more time, and then, if there are no other applicants, they could appoint the individual who applied.

The board directed staff to open the application process again to review at the next board meeting.

