



REDMOND FIRE & RESCUE
341 NW DOGWOOD AVENUE
BOARD MEETING AGENDA
February 19, 2025 @ 9:30 a.m.

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. PLEDGE OF ALLEGIANCE**
- 4. AGENDA CHANGES**
- 5. PACKET DOCUMENTS FOR INFORMATION ONLY**
 - a. January 2025 Operations Report
 - b. January 2025 Financial Report
 - c. January 2025 Ambulance Billing Report
 - d. January 2025 Fire & Life Safety Report
 - e. Citizen Correspondence
- 6. CONSENT AGENDA**
 - a. Meeting Minutes – January 15, 2025
- 7. PUBLIC COMMENTS**
- 8. PUBLIC PRESENTATION**
 - a. Audit Report – Glen Kearns, Accuity
- 9. REPORTS**
- 10. ACTION ITEMS**
- 11. FIRE CHIEF REPORT**
- 12. NEW BUSINESS**
- 13. OLD BUSINESS**
- 14. BOARD MEMBER COMMENTS**
- 15. BOARD PRESIDENT COMMENTS**
- 16. ADJOURN**

Members of the public who wish to attend the meeting virtually may do so by joining from their computer, tablet, or smartphone at <https://global.gotomeeting.com/join/797053381>. Or you can dial in using your phone to 1(408) 650-3123 at the designated time and enter the access code 797-053-381.

Anyone needing accommodation to participate in the meeting must notify Diane Cox at least 48 hours in advance of the meeting at 541-504-5020 or diane.cox@rdmfire.org. Redmond Fire & Rescue does not discriminate on the basis of disability status in the admission or access to treatment, employment, or in its programs or activities.

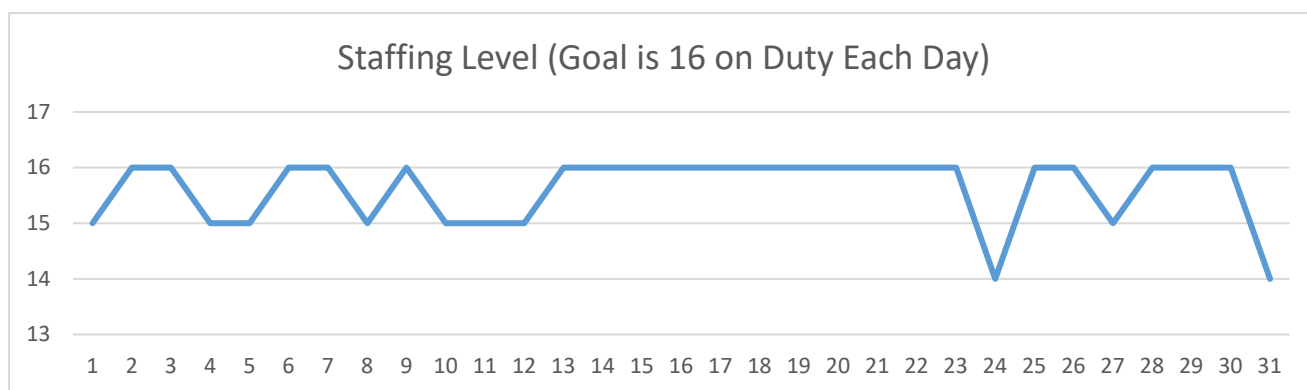


Redmond Fire & Rescue

FEBRUARY 2025 OPERATIONS REPORT (JANUARY 2025 INCIDENTS)

Total Calls for Service-669 (Average 21.58/Day)

Station / Apparatus Closure: No Station Closures.



Calls By Station:

- 401-482 (72%)
- 402-26 (3%)
- 403-16 (2%)
- 404-145 (21%)

Mutual/Auto Aid:

- Given: 9 (Crook, Crooked River Ranch, Bend, OSFM)
- Received: 0

Transfers: 89 (2.87/day)

Building Fires: 3 (1 in RFR's District, 2-Automatic Aide to CRR/CCFR)

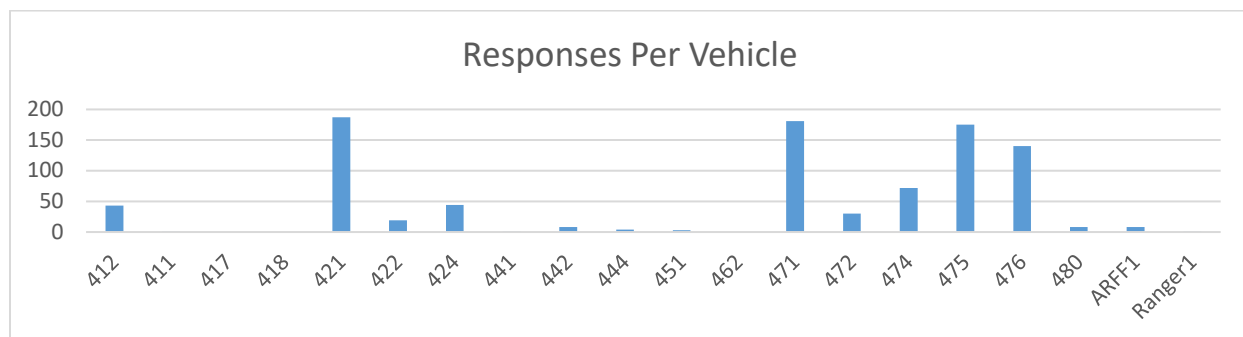


Redmond Fire & Rescue

FEBRUARY 2025 OPERATIONS REPORT (JANUARY 2025 INCIDENTS)

Responses to Undeveloped Areas: 17

- EMS Responses: 7
- Passenger Vehicle Fires: 1
- RV/Tent Fire: 7
- Brush Fires: 0
- Unauthorized Burning: 0
- Other: 2



September Response Times (Average)

- Dispatched to Enroute: 1min 44 Seconds
- Dispatched to Scene: 8min 51 Seconds

Fire Apparatus—Still in the que for being built at Pierce Manufacturing in Wisconsin. In October Chief Terry, Engineer St. John, Engineer Pilcher, and Captain Clark worked through the specification process to finalize the design and layout. We are in the final planning steps. On track for a late July 2025 delivery.

Ambulance—We are in the que for the next ambulance build with Braun. The expected delivery date is July 2025. Equipment is being ordered for it.



REDMOND FIRE & RESCUE
FINANCIAL DASHBOARD
JANUARY 31, 2025
59% OF TOTAL BUDGET

59%	2024/25 Budget	2024/25 YTD	% of Budget	Prior Year Actual
General Fund				
Revenues				
Property Tax - Permanent Rate	9,313,000	8,680,603	93.2%	8,300,689
Property Tax - Levy	3,898,000	3,632,740	93.2%	1,258,270
Ambulance Revenue	3,159,060	1,904,965	60.3%	1,797,508
Fire Med Membership	35,000	20,051	57.3%	27,296
Contractual Services (Airport)	758,706	484,200	63.8%	418,996
Conflagration	25,000	-	0.0%	28,048
GEMT	375,000	-	0.0%	13,040
Grants	-	75,000	0.0%	-
Assessed Fees	1,000	21,528	2152.8%	-
Interest	155,000	261,721	168.9%	210,554
Other	58,300	195,223	334.9%	111,078
Total YTD Revenue	17,778,066	15,276,030	85.9%	12,165,479
Expenditures				
Administration				
Personnel (includes OT)	1,246,279	543,629	43.6%	392,058
Materials & Services	349,145	224,221	64.2%	314,129
Total Administration	1,595,424	767,850	48.1%	706,187
Fire & Rescue Operations				
Personnel (includes OT)	11,602,941	6,396,965	55.1%	5,068,390
Overtime - Suppression	908,332	566,841	62.4%	383,306
Overtime - Conflagration	25,000	22,831	91.3%	9,033
Materials & Services	443,050	156,056	35.2%	82,123
Total Fire & Rescue Ops	12,045,991	6,553,020	54.4%	5,150,513
Fire & Rescue Training				
Personnel (includes OT)	265,651	141,216	53.2%	110,296
Materials & Services	231,000	98,911	42.8%	50,204
Total Fire & Rescue Training	496,651	240,128	48.3%	160,500
EMS Operations				
Personnel (includes OT)	1,221,899	604,148	49.4%	456,535
Overtime - EMS	287,162	119,898	41.8%	75,593
Materials & Services	475,520	242,099	50.9%	276,327
Total EMS	1,697,419	846,248	49.9%	732,862
Fire & Life Safety				
Personnel (includes OT)	393,867	198,499	50.4%	128,639
Materials & Services	27,300	12,887	47.2%	17,883
Total Fire & Life Safety	421,167	211,386	50.2%	146,522
Facilities, Vehicles & Equipment	993,414	580,902	58.5%	533,650
Debt Service	528,000	366,982	69.5%	369,763
Transfers Out - To Capital Projects	251,593	-	0.0%	-
Total YTD Expenditures	18,029,659	9,566,516	53.1%	7,799,997
Net Revenue Over Expenditures	(251,593)	5,709,514	-	4,365,482
Beginning Fund Balance	5,470,527	7,362,904	134.6%	6,058,184



REDMOND FIRE & RESCUE
FINANCIAL DASHBOARD
JANUARY 31, 2025
59% OF TOTAL BUDGET

59%	2024/25 Budget	2024/25 YTD Actual	% of Budget	Prior Year Actual
Capital Projects Fund				
Revenues				
Bond/Note Sale	-	-	0.0%	-
Grants	-	-	0.0%	-
Sale of Property	-	-	0.0%	-
Other	-	-	0.0%	-
Transfers In - From General Fund	251,593	-	0.0%	-
Total YTD Revenue	251,593	-	0.0%	-
Expenditures				
Capital Outlay	600,000	245,377	40.9%	32,144
Total YTD Expenditures	600,000	245,377	40.9%	32,144
Net Revenue Over Expenditures	(348,407)	(245,377)	-	(32,144)
Beginning Fund Balance	1,148,407	1,176,827	102.5%	1,247,477
MERRC Fund				
Revenues				
MERRC Fee	-	-	0.0%	-
Total YTD Revenue	-	-	0.0%	-
Expenditures				
Capital Outlay	-	-	0.0%	-
Total YTD Expenditures	-	-	0.0%	-
Net Revenue Over Expenditures	-	-	-	-
Beginning Fund Balance	63,938	116,776	0.0%	75,512



REDMOND FIRE & RESCUE
FINANCIAL DASHBOARD
JANUARY 31, 2025
59% OF TOTAL BUDGET

Personnel Costs - January

	Salary	OT	Medical	PERS
2025	\$ 585,270	\$ 80,328	\$ 113,141	\$ 217,697
2024	\$ 482,544	\$ 76,888	\$ 97,809	\$ 84,040 *

*PERS costs reported for January 2024 were low because the 1/31/24 payroll costs were received late. The February 2024 reported costs will include 3 payments instead of 2.

Cash Balances - January

	Total Cash		By Fund	
	2025	2024	Fund	2025
LGIP (4.73%/5.00%)	13,231,715	10,900,360	General	12,438,791
FIB - General	460,429	402,384	Capital Projects	1,222,231
FIB - Donation	32,817	9,000	MERRC	63,938
Total	\$ 13,724,960	\$ 11,311,744		\$13,724,960

Board Required Signature Checks - January

Payee	Amount	Description
Accuity	10,500.00	Audit services
City of Redmond	29,836.17	Vehicle maintenance
Diamondback Northwest	27,000.00	Extrication tools for new engines
Diamondback Northwest	30,083.29	Lights and mounting brackets for new engines
HRA VEBA Trust	22,208.12	VEBA contributions
PNC Equipment Financing	106,152.48	Apparatus debt payments (2 new engines)
Sansio	15,456.00	Annual EMS software subscription
SDIS	122,276.99	Medical insurance premiums
SDIS	121,029.00	2025 General Liability, Property, & Auto Insurance

Auto Draft Payments - January

Payee	Amount	Description
Oregon Health Authority	62,926.46	GEMT (CCO) Match
Oregon Health Authority	12,585.29	GEMT (CCO) Administration Fee



Redmond Fire & Rescue Ambulance Billing Report January 2025

HealthEMS RevNet

January Charges	(Net)	\$	325,998.37
January Payments		\$	225,159.88
January Write-Offs		\$	18,393.32
Collections	\$	15,214.30	(20 claims)
FireMed	\$	3,176.95	(7 claims)
Low Balance	\$	2.07	(1 claim)

YTD Accounts Receivable (1/31/2025) \$ 495,790.35
Billed through 1/29/2025 as of 1/31/2025

FireMed Statistics

	December	YTD
FireMed Member Payments	\$ 4,350.00	\$ 23,385.83
Donations	\$ -	\$ 210.00
Patient Account Write-Offs	\$ (4,595.89)	\$ (17,473.46)
Life Flight Management Fee	\$ (1,087.50)	\$ (5,846.46)
FireMed Revenue	\$ (1,333.39)	\$ 275.91

YTD is fiscal year July 1, 2024 - June 30, 2025



Redmond Fire & Rescue

Fire & Life Safety Division Report

January 2025

Plan Reviews-16

Fire Inspections- 57

Permits Issued-5

Defensible Space Assessments-20

Notable Projects

- Smith Rock State Park Visitor Center
- Harbor Freight-NW 7th St
- Tractor Supply-NW 2nd St
- 19th St Industrial Bldg-19th and Deerhound

Total Fees Invoiced in January:

\$7,000.00 Plan review and permits

COMPLAINT/COMPLIMENT RECORD FORM



REDMOND FIRE & RESCUE
 341 NW DOGWOOD AVENUE
 REDMOND, OR 97756
 Phone: (54) 504-5000
 Fax: (541) 526-1254

Rec'd by: Jessica
 Date: 1/30/25
 Time: 13:15

Name: Andrea Address: _____

City: _____ State: _____ Zip: _____

Home Phone: _____ Work Phone: _____ Email: _____

Date of Incident: _____ Time of Incident: 12:02

Location of Incident: Family Choice Urgent Care

Complaint is about... ☐ Fire Services ☒ Medical Services ☐ Prevention Services ☐ Administration

Describe the complaint and resolution in the ER. she felt safe with the medics. Thank you for sought: Called to say thank you to the medics who transported her stating she received better care from them than she felt safe with the medics. Thank you for coming so fast, they were great at what they do - Amazing & she couldn't have been happier with the service.

Please allow two weeks for the investigation and processing of this complaint. If more time is necessary you will be contacted. A copy of this complaint will be forwarded to the Fire Chief for Final Review.

Investigation Assigned To: _____ Assigned Date: _____

Investigator Determination: _____

Follow-Up Action: _____

Final Review and Approval: _____, Deputy Chief _____, Fire Chief _____ Date: _____

Call # 202500545
 • Cole Pyne • Justin Parazoo
 • Keli Janossek
 Citizen Complaints and Compliments Policy (07/01/2011)

REDMOND FIRE & RESCUE
BOARD MEETING MINUTES
January 15, 2025

BOARD PRESENT: President Gary Ollerenshaw, Vice President Jessica Meyer, Secretary/Treasurer John Blanton, and Member Amanda Joe Luelling.

STAFF PRESENT: Fire Chief Ryan Herrera, Deputy Chief Dustin Miller, Human Resources Manager Diane Cox, Fire Marshal Tom Mooney, Engineer Kevin Broadsword, Engineer Brett Hulstrom, and Confidential Administrative Specialist Jessica Jackson.

STAFF ABSENT: None

PUBLIC PRESENT: None

CALL TO ORDER: President Ollerenshaw called the meeting to order at 9:30 am.

ROLL CALL: Member Earl Fisher absent.

AGENDA CHANGES: None

PACKET DOCUMENTS FOR INFORMATION:

Member Blanton referred to the OPS Report and asked about the response times, wondering if there are different response times for a rural fire versus inside the city. Chiefs Herrera and Miller explained NFPA definitions and the ASA standards in a brief conversation. Chief Herrera also informed the board that we have recently entered into an agreement with ImageTrend for another product to better track our response times.

CONSENT AGENDA:

1. Meeting Minutes – December 18, 2024

Board Member Meyer made a motion to approve the Consent Agenda as presented. The motion was seconded by Board Member Blanton and approved by unanimous vote.

PUBLIC COMMENTS: None

PUBLIC PRESENTATION: None

REPORTS: None

ACTION ITEMS:

1. Resolution No. 2025-01 – Human Resources Manager Diane Cox
H.R. Manager Cox presented the resolution for record destruction to the board. She explained that current policies require approval by the board, but this will be reviewed during the policy review process since the District is required to follow OARs when it comes to retention and destruction.

Member Luelling expressed that the destruction doesn't need to be approved by the board, but it would be nice to know when the records are being destroyed. This led to a brief discussion on the overall records process. Chief Herrera assured the board members that they would be kept informed as they work through the policy update process.

Board Member Blanton made a motion to approve Resolution No. 2025-01, a resolution of Redmond Fire & Rescue allowing the destruction of records authorized by Oregon Administrative Rules. The motion was seconded by Board Member Meyer and approved by unanimous vote.

FIRE CHIEF COMMENTS:

Chief Herrera gave the Board a report on the following topics:

1. Task Force Deployment
Redmond Fire & Rescue has a unit that was deployed to CA as part of the task force. They left on 1/8/25 and if they serve the whole time will be home around 1/24/25.
2. Grant Submission
A grant for seismic rehab of station four was submitted on 1/9/25.
3. Department of Forestry Wildfire Hazard Map
The Wildfire Hazard Map was recently released, and Redmond Fire did receive a letter for Station 4. Chief Herrera is looking at the ORS' and determining if we need to file an appeal. At this time, we are unsure what the impact will be, a brief discussion was held around the impact and items to consider.
4. Policy Updates
The Lexipol policy review committee has completed a review of 14 policies. An email will soon go out to all personnel, including board members, with login instructions. Once policies are approved and added to the site, they will be assigned for review and acknowledgment.
5. AFG Grant
Successfully applied, we should know more about the outcome of the application around September.

NEW BUSINESS: None

OLD BUSINESS: None

BOARD MEMBER COMMENTS:

Member Ollerenshaw noted the payment for repairing the ambulance on the financial report; after confirming it was for the unit that recently crashed, he asked if we would be reimbursed by our insurance. Chief Herrera confirmed that the district would be reimbursed.

Member Blanton called attention to the current fires in LA as well as the previous fire in Hawaii. He would like to see the District have a meeting to discuss things that are known issues or that could come up in a major event. Member Luelling agreed with Member Blanton noting that we can learn from the mistakes of other disasters. This led to a general discussion on multiple topics

including Urban Renewal funds, the local CERT team, defensible space, public education, general funding, and legislative issues. The consensus among the board was that public education is very important and needs to extend beyond just social media.

Member Luelling thanked everyone who volunteered to respond as part of the task force to California. She then asked a question about the OPS Report wondering how common it is to be canceled in route and how much time is spent traveling. This led to a brief discussion on the circumstances that surround a lot of those cancellations, and around general response practices.

Member Luelling thanked the District for decorating a table at the Chamber's annual banquet.

BOARD PRESIDENT COMMENTS: None

ADJOURN: Being no further business, Board Member Luelling moved to adjourn. The motion was seconded by Board Member Meyer and was approved by unanimous vote. The meeting was adjourned at 10:20 am.

Approved:

	February 19, 2025
Gary Ollerenshaw, President	Date

	February 19, 2025
John Blanton, Secretary/Treasurer	Date

Attest:

	February 19, 2025
Jessica Jackson, Confidential Administrative Specialist	Date