

REDMOND FIRE & RESCUE  
BOARD MEETING MINUTES  
May 20, 2026

BOARD PRESENT: President Jessica Meyer, Vice President John Blanton, Secretary/Treasurer Earl Fisher, Member Gary Ollerenshaw, and Member Dick Knorr.

STAFF PRESENT: Fire Chief Ryan Herrera, Deputy Chief Dustin Miller, Human Resources Manager Diane Cox, Chief of Training Tim Craig, Administrative Assistant Katie Annen, EMS Captain Luke Jerome, Battalion Chief Steve Fiero, and CFO Jodi Burch. Payroll/HR Specialist Jessica Jackson appeared electronically.

STAFF ABSENT: None

PUBLIC PRESENT: None

CALL TO ORDER: President Meyer called the meeting to order at 9:30 am.

ROLL CALL: All present.

AGENDA CHANGES: None

PACKET DOCUMENTS FOR INFORMATION:

Member Blanton inquired about notable projects, specifically the NorthPoint Vista Subdivision. Chief Mooney reported that a plan revision had recently been submitted and that the development includes a mix of apartments, townhomes, and single-family homes. Member Blanton also inquired about the CORE 3 project and noted that a more detailed overview of the project plan would be beneficial for the Board.

CONSENT AGENDA:

1. Meeting Minutes – April 15, 2026

Board Member Fisher made a motion to approve the Consent Agenda as presented. The motion was seconded by Board Member Ollerenshaw and approved unanimously with a vote of 5-0.

PUBLIC COMMENTS: None

PUBLIC PRESENTATION: None

REPORTS: None

ACTION ITEMS:

1. Resolution No. 2026-01

Fire Marshal Mooney provided an overview of proposed new and revised FLS fees, with particular emphasis on larger projects, fire code updates, and solar panel inspections. In response to Member Meyer's questions, Fire Marshal Mooney explained that inspection requirements vary based on system size and whether the installation is residential or commercial. Key inspection considerations

include system location, labeling, vehicle impact protection, and rapid shutdown capabilities. He further clarified that inspections would apply to both new and existing systems.

Member Blanton asked who would be responsible for ongoing maintenance of these systems. Fire Marshal Mooney stated that it is the responsibility of the property owner and noted that such systems are primarily used as backup power sources. In response to a question about fire risk, he added that the systems are tested to help prevent fire hazards.

Chief Herrera noted that the fee changes outlined on pages 1-3 primarily reflect wage adjustments, which affect hourly rates for personnel and equipment. Member Fisher asked how the department's fees compare with those of neighboring agencies. Chief Herrera replied that he had not conducted a comparison but stated that a key factor in setting rates is whether they can be reasonably justified. Fire Marshal Mooney added that Payroll/HR Specialist Jackson maintains a spreadsheet comparing wages with the time required to perform inspections, which serves as the basis for the fees charged.

Member Ollerenshaw asked why the ambulance transport base rate had not been updated. HR Manager Cox stated that those rates would be reviewed after the budget process. She agreed that the fees likely need to increase due to rising personnel costs and noted that a cost-analysis spreadsheet is used to determine appropriate rates. Member Blanton asked whether any future fee changes would require another resolution. HR Manager Cox confirmed that they would.

Board Member Blanton made a motion to approve Resolution No. 2026-01, A Resolution of Redmond Fire & Rescue Establishing District Fees and Charges. The motion was seconded by Board Member Fisher and approved by a unanimous 5-0 vote by roll call.

2. Resolution No. 2026-02

CFO Burch clarified that this was Supplemental Budget No. 1, not No. 2. She provided a brief overview of the purpose of a supplemental budget and recommended recognition of the additional \$135K, approval of the allocations outlined in the attached resolution, and a \$12K transfer from the General Fund to the Capital Projects Fund to maintain current expenditure levels. Member Fisher commented that the amount was relatively small.

Board Member Fisher made a motion to approve Resolution No. 2026-02, A Resolution of Redmond Fire & Rescue Adopting Supplemental Budget No. 1 and Establishing Appropriations. The motion was seconded by Board Member Ollerenshaw and approved by a unanimous 5-0 vote by roll call.

Member Ollerenshaw asked about the apparent change from a \$1.5M loss in the prior year's budget to a \$1.9M positive balance. CFO Burch explained that the current figures reflect activity only through April when nearly all property tax revenue has been collected, while expenses for May, June, and part of July have not yet been recorded. As a result, the positive balance is expected to decrease as remaining expenditure is recognized. Member Blanton asked whether the additional \$135K would look bad to the auditors. CFO Burch stated that it would not, noting that the budget adjustment aligns the beginning fund balance in the budget with actual. Member Blanton thanked CO Burch for her work.

## FIRE CHIEF COMMENTS:

Chief Herrera gave the Board a report on the following topics:

### 1. Personnel

Personnel levels remain stable, with approximately 8.5% of personnel on long-term leave. He welcomed Chief Craig, noting that he has officially started and is already making a strong contribution. Chief Craig expressed his appreciation for the warm reception and stated that the transition has gone smoothly. Chief Herrera also recognized Chief Mooney and the FLS Division for their awards and commended their work.

### 2. Community Initiative Project (CIP)

The Senate has approved the ladder truck request, following prior House approval. The request will next move to the appropriations committees for final funding consideration, with a decision expected later this year or early next year.

Chief Herrera further reported that, although the exhaust system request was not selected, the department is pursuing an AFG for that project. He noted that this year's AFG guidelines limit station modifications to \$100K and that staff is working with bidders to identify revisions that could bring the project within that threshold. In response to Member Ollerenshaw, Chief Herrera confirmed that the exhaust system is included in the Station 4 rehabilitation project and that it will receive a new system regardless of whether grant funding is awarded.

### 3. Safe Streets for All

This is a highly competitive grant program with \$5B in available funding, and this is the final year of the program. The grant is focused on reducing roadway fatalities and serious injuries. Deschutes County recently completed its Traffic Safety Action Plan (TSAP), and the City of Redmond is planning to do the same. We are exploring a partnership with the City because a joint application would make us eligible for the full \$5M grant award. Without a partnership, our maximum funding opportunity would be approximately one-third of that amount.

Chief Herrera is currently working with the City Manager to determine whether a collaborative approach is feasible. If the City decides to pursue the grant independently, Redmond Fire & Rescue will need to identify an alternative partner. This grant would provide approximately \$2M to each participating agency, with a focus on incident response.

### 4. Academy Update

Recruits are in week ten (10) of thirteen (13) and are doing extremely well. Graduation will be on June 12th.

### 5. Annual Physicals

The LifeScan physicals have been completed for all personnel, including administrative staff, except for two employees currently on long-term leave. As participants in the SDIS pilot program, staff feedback is essential to demonstrate the value and success of the physicals and support our continued participation in the program. Chief Herrera expressed his appreciation to Payroll/HR Specialist Jackson for her coordination and efforts in scheduling and making sure everything went smoothly.

## 6. Data Breach Update

The scope of the recent data breach was significantly smaller than initially anticipated. While early estimates suggested approximately fifteen hundred (1,500) individuals may have been affected, the actual number is closer to one hundred fifty (150). Staff is working with Deschutes County 911 and an independent third party to conduct a security assessment and confirm that the threat has been fully mitigated. Notification letters will be sent to all affected individuals; however, state and federal reporting requirements are not required based on the current scope of the incident.

To strengthen cybersecurity protections, the department is working toward migrating to a government tenant, which will restrict access attempts originating outside of the United States. Additional security measures, including multi-factor authentication (MFA) and email encryption for protected health information (PHI), are also being implemented.

The group discussed future email login procedures and the use of authenticator applications for MFA.

## 7. Seismic Grant – Station 404

Proposals are due May 27. There were six (6) contractors that attended the mandatory pre-proposal meeting. Evaluations will be conducted by Chief Herrera, Chief Mooney, and Captain Kraft.

Member Ollerenshaw inquired about additional email login requirements. Board members were advised that Payroll/HR Specialist Jackson is available to assist with MFA setup following the meeting.

Member Meyer asked about the Fish Fair. Member Ollerenshaw reported the event was successful, with approximately 450 fish stocked in the pond.

Member Meyer also asked about the Airlink and St. Charles changes. Chief Miller clarified that recent media reports contained inaccuracies and confirmed that Redmond Fire & Rescue will retain first right of refusal for transports, except for critical care patients, who will be transported by Life Flight.

NEW BUSINESS: None.

OLD BUSINESS: None.

## BOARD MEMBER COMMENTS:

Member Fisher thanked the department on behalf of Kiwanis for its partnership and support of the Fish Fair.

Member Blanton expressed appreciation to Chief Mooney, Fire Inspector Deckrow, and the organization for the wildfire awareness program and the efforts to help residents improve property safety.

Member Knorr welcomed Chief Craig.

Chief Herrera announced the arrival of the new LIFEPAK and LUCAS units and recognized EMS Captain Jerome for overseeing procurement, programming, and staff training. Captain Jerome reported that the units will be placed in service next week and that they offer significant technological advancements.

Member Meyer asked about the age range/size for the LUCAS device. Captain Jerome stated that it can be used on a broad range of patients, with only a few exceptions. Member Ollerenshaw suggested demonstrating the device at a future community event.

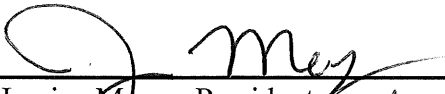
Member Blanton also asked about CPR training in schools. Captain Jerome explained that graduation requirements vary by school district.

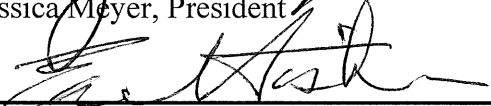
**BOARD PRESIDENT COMMENTS:**

President Meyer mentioned that Fire Free week is June 5-13 and that residents can take yard debris to Negus without a fee.

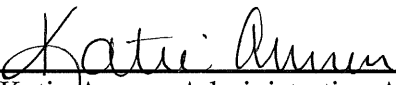
ADJOURN: Being no further business, Board Member Fisher moved to adjourn. The motion was seconded by Board Member Knorr and was approved unanimously with a vote of 5-0. The meeting was adjourned at 10:21 am.

Approved:

  
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Jessica Meyer, President  
June 17, 2026  
Date

  
\_\_\_\_\_  
Earl Fisher, Secretary/Treasurer  
June 17, 2026  
Date

Attest:

  
\_\_\_\_\_  
Katie Annen, Administrative Assistant II  
June 17, 2026  
Date