



REDMOND FIRE & RESCUE
341 NW DOGWOOD AVENUE
BOARD MEETING AGENDA
May 20, 2026 @ 9:30 a.m.

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. PLEDGE OF ALLEGIANCE**
- 4. AGENDA CHANGES**
- 5. PACKET DOCUMENTS FOR INFORMATION ONLY**
 - a. April 2026 Operations Report
 - b. April 2026 Financial Report
 - c. April 2026 Ambulance Billing Report
 - d. April 2026 Fire & Life Safety Report
 - e. Citizen Correspondence
- 6. CONSENT AGENDA**
 - a. Meeting Minutes – April 15, 2026
- 7. PUBLIC COMMENTS**
- 8. PUBLIC PRESENTATION**
- 9. REPORTS**
- 10. ACTION ITEMS**
 - a. Resolution No. 2026-01
A Resolution of Redmond Fire & Rescue Establishing District Fees and Charges
 - b. Resolution No. 2026-02
A Resolution of Redmond Fire & Rescue Adopting Supplemental Budget #2 and Establishing Appropriations
- 11. FIRE CHIEF REPORT**
- 12. NEW BUSINESS**
- 13. OLD BUSINESS**
- 14. BOARD MEMBER COMMENTS**
- 15. BOARD PRESIDENT COMMENTS**
- 16. ADJOURN**

Members of the public who wish to attend the meeting virtually may do so by joining from your computer, tablet or smartphone at <https://global.gotomeeting.com/join/797053381>. Or you can dial in using your phone to 1(408) 650-3123 at the designated time and enter the access code 797-053-381.

Anyone needing accommodation to participate in the meeting must notify Diane Cox at least 48 hours in advance of the meeting at 541-504-5020 or diane.cox@rdmfire.org. Redmond Fire & Rescue does not discriminate on the basis of disability status in the admission or access to treatment, employment or in its programs or activities.

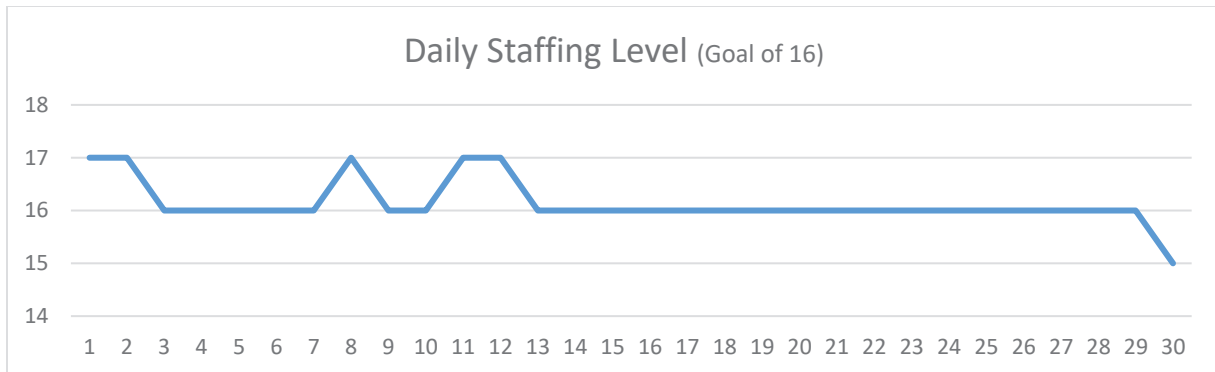


Redmond Fire & Rescue

MAY 2026 OPERATIONS REPORT

Total Calls for Service-638 (Average 21.2/Day)

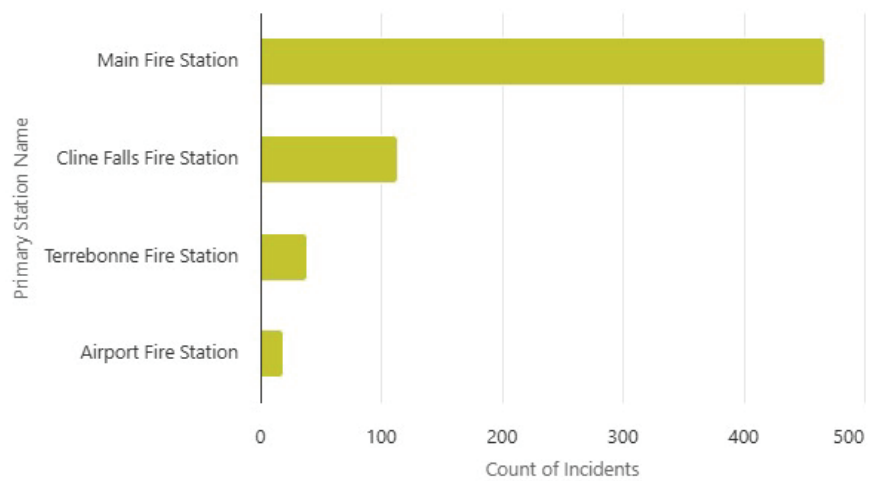
Station Closures: None



***Staffing levels do not include those in training or covering special events.*

Incidents by Primary Station Name

Apr 01, 2026 12:00 AM to Apr 30, 2026 11:59 PM





Redmond Fire & Rescue

MAY 2026 OPERATIONS REPORT

Incidents by Day and Hour

Apr 01, 2026 12:00 AM to Apr 30, 2026 11:59 PM

Day of Week	0000	0200	0400	0600	0800	1000	1200	1400	1600	1800	2000	2200												
Sunday	4	4	3	2	1	2	1	0	2	2	5	6	6	3	3	5	8	3	3	8	2	1	0	3
Monday	2	1	0	1	1	2	3	2	2	4	2	6	4	6	2	8	2	2	9	3	7	5	2	3
Tuesday	1	1	3	1	1	4	5	4	3	5	6	5	4	6	4	5	3	7	1	4	5	2	2	3
Wednesday	4	0	2	2	3	4	3	4	3	3	5	5	8	4	9	3	9	6	5	4	5	8	4	3
Thursday	2	3	2	0	1	3	1	3	5	8	8	6	13	7	8	7	9	10	7	7	7	7	4	1
Friday	2	2	0	1	0	0	3	0	4	7	8	5	5	3	6	7	7	5	4	4	4	4	0	1
Saturday	3	4	2	0	1	0	2	4	2	3	5	5	4	6	5	6	7	2	5	1	2	8	1	3

Mutual/Auto Aid:

Given: 5

Received: 2

Hospital to Hospital Transfers: 80 (2.6/day)

Building Fires: 2



Redmond Fire & Rescue

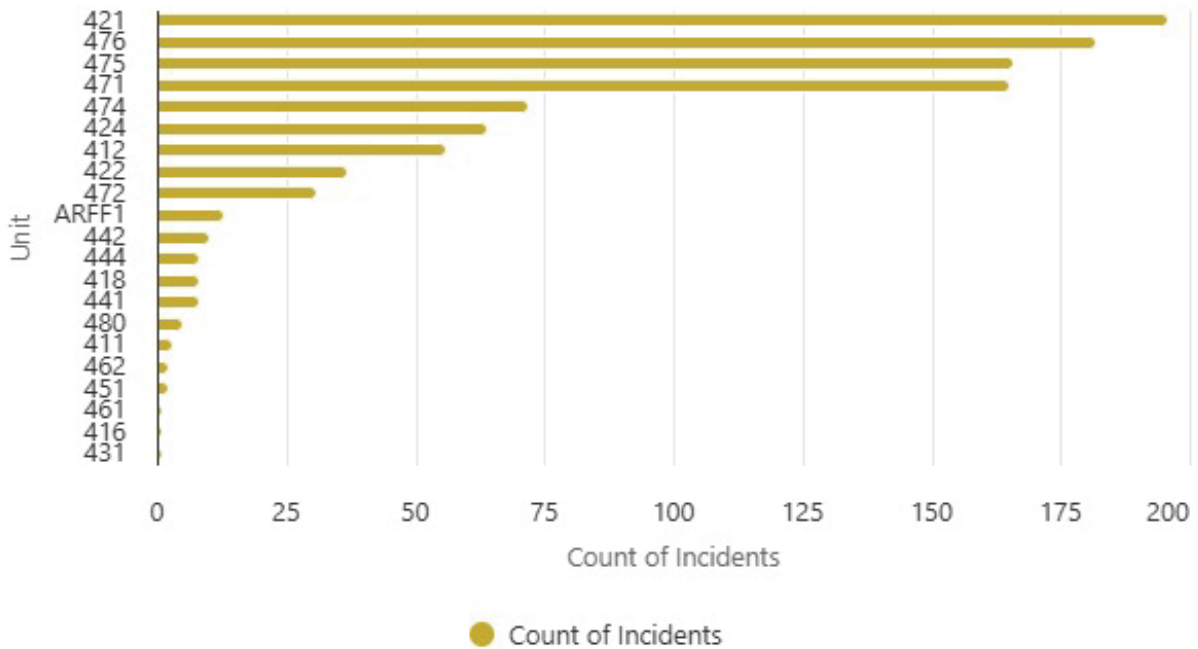
MAY 2026 OPERATIONS REPORT

Responses to Undeveloped Areas: 10

- EMS Responses: 4
- RV/Passenger Vehicle Fire: 4
- Brush Fires: 1
- Unauthorized Burning:
- Other: 1

Incidents by Apparatus Resource ID (Top 40)

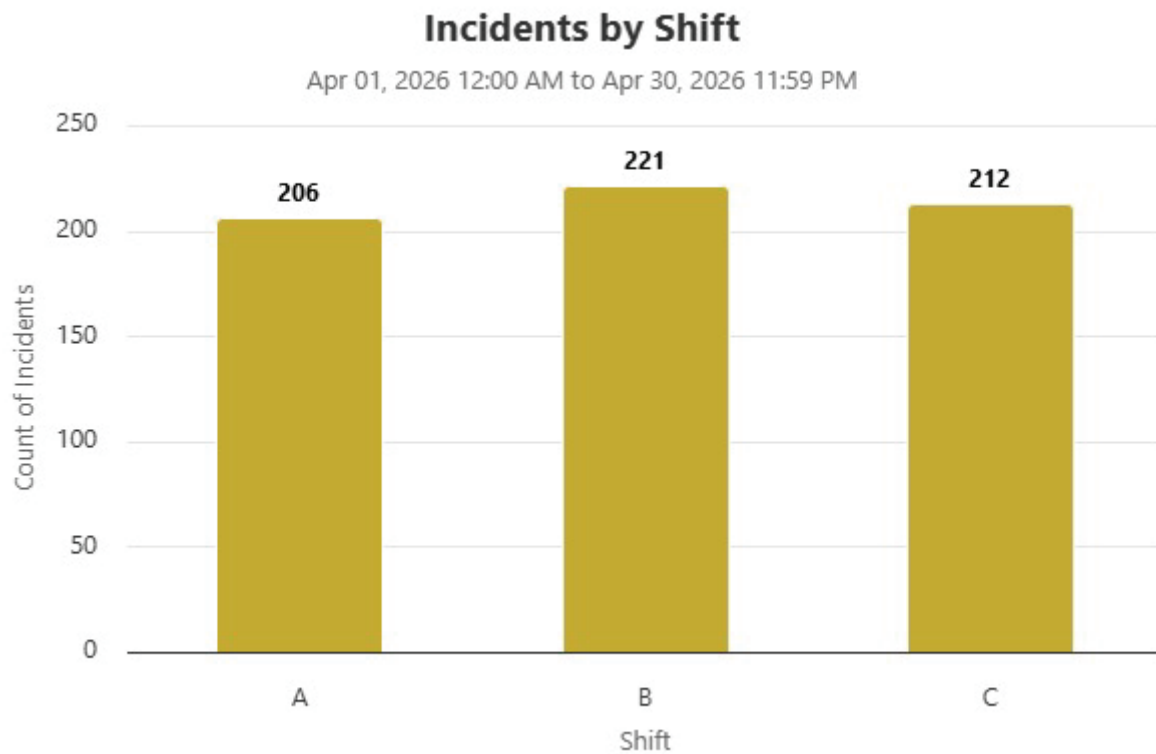
Apr 01, 2026 12:00 AM to Apr 30, 2026 11:59 PM





Redmond Fire & Rescue

MAY 2026 OPERATIONS REPORT



Fire Apparatus—The engine approved for purchase in March 2025 has been ordered and will have a projected delivery of March 2028.

Ambulance—We have requested to start the build process for another ambulance with Braun Northwest. This process secures our place in the manufacturing process. Current build time is around 500 days. This ambulance would likely be delivered in February of 2027.

Command Vehicles—Completed Pre-Construction build meeting with the manufacturer. Chassis have been ordered and preliminary equipment shipped. Expected delivery of June 2026.



**REDMOND FIRE & RESCUE
FINANCIAL DASHBOARD
APRIL 30, 2026
83% OF TOTAL BUDGET**

	2025/26 Budget	2025/26 YTD	% of Budget	Prior Year Actual
General Fund				
Revenues				
Property Tax - Permanent Rate	9,718,000	9,479,931	97.6%	9,068,883
Property Tax - Levy	4,045,000	3,952,287	97.7%	3,791,430
Ambulance Revenue	3,447,400	2,878,904	83.5%	2,803,687
Fire Med Membership	20,000	29,095	145.5%	28,215
Contractual Services (Airport)	884,887	737,487	83.3%	694,200
Conflagration	25,000	166,194	664.8%	-
GEMT	525,000	269,278	51.3%	355,213
Grants	-	13,208	0.0%	75,000
Assessed Fees	20,500	29,055	141.7%	31,448
Interest	300,000	394,337	131.4%	403,864
Other	72,300	286,293	396.0%	332,728
Total YTD Revenue	19,058,087	18,236,068	95.7%	17,584,668
Expenditures				
Administration				
Personnel (includes OT)	1,137,396	822,740	72.3%	758,357
Materials & Services	447,396	265,572	59.4%	275,933
Total Administration	1,584,792	1,088,312	68.7%	1,034,290
Fire & Rescue Operations				
Personnel (includes OT)	12,499,141	9,729,201	77.8%	9,050,601
<i>Overtime - Suppression</i>	<i>790,000</i>	<i>699,480</i>	<i>88.5%</i>	<i>774,510</i>
<i>Overtime - Conflagration</i>	<i>25,000</i>	<i>2,360</i>	<i>9.4%</i>	<i>45,354</i>
Materials & Services	451,255	319,315	70.8%	301,950
Total Fire & Rescue Ops	12,950,396	10,048,516	77.6%	9,352,551
Fire & Rescue Training				
Personnel (includes OT)	241,085	216,603	89.8%	204,805
Materials & Services	149,115	103,138	69.2%	141,670
Total Fire & Rescue Training	390,200	319,741	81.9%	346,475
EMS Operations				
Personnel (includes OT)	1,154,562	843,694	73.1%	854,701
<i>Overtime - EMS</i>	<i>246,523</i>	<i>146,195</i>	<i>59.3%</i>	<i>172,503</i>
Materials & Services	542,550	333,539	61.5%	353,069
Total EMS	1,697,112	1,177,234	69.4%	1,207,770
Fire & Life Safety				
Personnel (includes OT)	408,541	315,472	77.2%	290,401
Materials & Services	31,900	21,689	68.0%	49,125
Total Fire & Life Safety	440,441	337,161	76.6%	339,526
Facilities, Vehicles & Equipment	1,114,888	931,053	83.5%	810,198
Debt Service	774,500	765,178	98.8%	366,982
Transfers Out - To Capital Projects	1,646,086	1,646,086	100.0%	1,051,593
Total YTD Expenditures	20,598,415	16,313,280	79.2%	14,509,385
Net Revenue Over Expenditures	(1,540,328)	1,922,788	-	3,075,283
Beginning Fund Balance	8,093,587	8,228,793	101.7%	7,362,904



**REDMOND FIRE & RESCUE
FINANCIAL DASHBOARD
APRIL 30, 2026
83% OF TOTAL BUDGET**

	2025/26 Budget	2025/26 YTD Actual	% of Budget	Prior Year Actual
Capital Projects Fund				
Revenues				
Bond/Note Sale	-	-	0.0%	-
Grants	1,500,000	-	0.0%	49,876
Sale of Property	-	102,375	0.0%	-
Other	-	-	0.0%	-
Transfers In - From General Fund	1,646,086	1,646,086	100.0%	1,051,593
Total YTD Revenue	3,146,086	1,748,461	0.0%	1,101,469
Expenditures				
Capital Outlay	2,875,000	576,670	20.1%	299,382
Total YTD Expenditures	2,875,000	576,670	20.1%	299,382
Net Revenue Over Expenditures	271,086	1,171,791	-	802,087
Beginning Fund Balance	1,728,914	1,716,805	99.3%	1,176,827

MERRC Fund				
Revenues				
MERRC Fee	30,000	-	0.0%	70,309
Total YTD Revenue	30,000	-	0.0%	70,309
Expenditures				
Capital Outlay	110,000	90,650	82.4%	-
Total YTD Expenditures	110,000	90,650	82.4%	-
Net Revenue Over Expenditures	(80,000)	(90,650)	-	70,309
Beginning Fund Balance	187,084	187,084	100.0%	116,776



**REDMOND FIRE & RESCUE
FINANCIAL DASHBOARD
APRIL 30, 2026
83% OF TOTAL BUDGET**

Personnel Costs - April

	Salary	OT	Medical	PERS
2026	\$ 627,905	\$ 80,628	\$ 122,579	\$ 243,318
2025	\$ 578,360	\$ 85,520	\$ 103,084	\$ 202,099

Cash Balances - April

	Total Cash		By Fund		
	2026	2025	Fund	2026	2025
LGIP (4.00%/4.60%)	12,270,670	11,670,746	General	10,845,450	10,670,626
FIB - General	444,481	253,232	Capital Projects	1,728,914	1,222,231
FIB - Donation	46,297	32,817	MERRC	187,084	63,938
Total	\$ 12,761,448	\$ 11,956,795		\$12,761,448	\$11,956,795

Board Required Signature Checks - April

Payee	Amount	Description
Burch Leaf Consulting	10,237.50	CFO Contract Services (3 months)
City of Redmond	35,825.41	Vehicle maintenance & Training Center lease (Apr)
City of Redmond	36,236.70	Vehicle maintenance & Training Center lease (May)
Deschutes County 9-1-1	10,642.60	Annual CAD/RMS Data Network Billing
HRA VEBA Trust	22,708.12	VEBA contributions
LN Curtis & Sons	16,879.16	ARFF Foam & PPE
Pediatric Emergency Standards	14,865.00	HandTevy annual contract
PNC Equipment Finance	43,934.73	Debt payment - Type 3
SDIS	129,405.75	Medical insurance premiums
Standard Insurance Company	13,045.36	Paid Leave Oregon administration (Feb)
Standard Insurance Company	13,579.39	Paid Leave Oregon administration (Mar)
UKG	11,954.95	Telestaff annual contract
US Bank	105,412.47	Debt payment - Station 401



Redmond Fire & Rescue Ambulance Billing Report April 2026

HealthEMS RevNet

April Charges		(Net)	\$	277,087.40
April Payments			\$	279,938.11
April Write-Offs			\$	15,686.63
Collections	\$ 15,160.00			(23 claims)
FireMed	\$ 526.63			(3 claims)
YTD Accounts Receivable (04/30/2026)			\$	470,033.30
Billed through 4/25/2026 as of 4/30/2026				

FireMed Statistics

	March	YTD
FireMed Member Payments	\$ 4,150.00	\$ 35,200.00
Donations	\$ 30.00	\$ 182.50
Patient Account Write-Offs	\$ (526.63)	\$ (17,457.49)
Life Flight Management Fee	\$ (1,037.50)	\$ (8,800.00)
FireMed Revenue	\$ 2,615.87	\$ 9,125.01

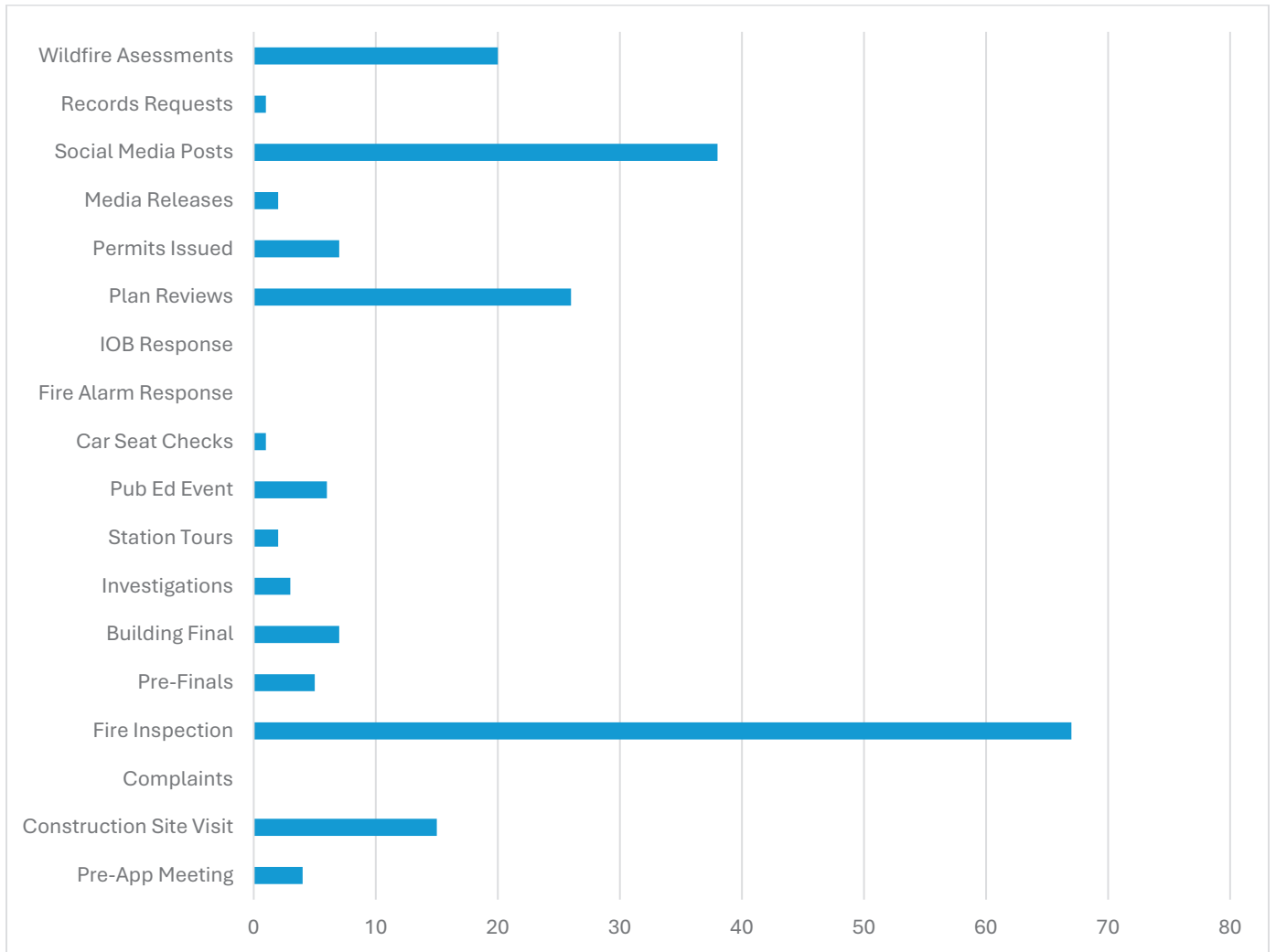
YTD is fiscal year July 1, 2025 - June 30, 2026



Redmond Fire & Rescue

Fire & Life Safety Division Report

April 2026



Plan Reviews- 26

Fire Inspections- 67

Social Media Posts- 38

Defensible Space Assessments- 20

Car Seat Checks- 1

Notable Projects

- Redmond East Gateway- SE 9th and Hwy 126-light and heavy industrial on 147 acres
 - Courtyard by Marriott Hotel-SW Airport Way
 - CORE 3 Phase 1-Hwy 126 and SE 21st
 - Towneplace Suites Hotel- S Hwy 97 near Motel 6
 - 9th St Modernization
 - Elm St Market-NW Elm & NW 25th
 - Northpoint Vista Subdivision
-
- **Total Fees Invoiced in April:**
\$5,615.00 Plan review, and permits

Thank you I had
a great time
- Ben



CENTRAL
CHRISTIAN SCHOOL
Passionately Pursuing the Mind of Christ

loved the presentation.
Thank you so much!
-> Cravin

Thanks so much!

- Willow

Thank you!
- Jisiah

Thank you for
sharing your experiences
with us! - Alexa E.

Thank you
so much!

- Maggie

Thanks very much!
- Elijah

Thank you
for coming in!
- Delaney

Thank you!
- Alisha

Thank
you!
- Stella

Tom & Crew
Thank you so much
for sharing your
time & expertise
with our Juniors!
Mrs. Breit

Thank you!

-allee

thank you so much
for visiting us!!
- olivia

Thank you
- JAMES

Thank you!
- Jo

Thank

You so
Much!

-Elsie

REDMOND FIRE & RESCUE
BOARD MEETING MINUTES
April 15, 2026

BOARD PRESENT: President Jessica Meyer, Secretary/Treasurer Earl Fisher, and Member Dick Knorr. Vice President John Blanton and Member Gary Ollerenshaw appeared electronically.

STAFF PRESENT: Fire Chief Ryan Herrera, Deputy Chief Dustin Miller, Human Resources Manager Diane Cox, Administrative Assistant Katie Annen, EMS Captain Luke Jerome, and CFO Jodi Burch. Payroll/HR Specialist Jessica Jackson and Captain Kevin Broadsword appeared electronically.

STAFF ABSENT: Fire Marshal Tom Mooney

PUBLIC PRESENT: None

CALL TO ORDER: President Meyer called the meeting to order at 9:31 am.

ROLL CALL: All present.

AGENDA CHANGES: None

PACKET DOCUMENTS FOR INFORMATION:

Member Fisher inquired whether there were any budget concerns. CFO Burch reported that the budget remains on track with no concerns at this time; ambulance billing and property tax revenues are meeting projections. CFO Burch noted a recent increase in overtime, which is anticipated during the onboarding of new hires and is expected to decrease once they are fully staffed and operational.

CONSENT AGENDA:

1. Meeting Minutes – March 18, 2026

Board Member Fisher made a motion to approve the Consent Agenda as presented. The motion was seconded by Board Member Knorr and approved unanimously with a vote of 5-0.

PUBLIC COMMENTS: None

PUBLIC PRESENTATION: None

REPORTS:

1. Chief Miller reported on recent shift staffing changes, completion of probationary periods, ongoing equipment testing, and a recent public education tour for local youth. Several pieces of unused radio equipment were successfully auctioned off on the government surplus website. Facility updates include planned HVAC replacements in the next budget cycle and repairs to Station 401's kitchen following a broken water line. BC Steve Fiero (C Shift) implemented a lighter-weight PPE option for wildland incidents and MVAs and coordinated a successful Captain's Promotional Exam with HR Manager Cox; five internal candidates were evaluated, and the eligibility list was approved by the

Civil Service Committee. Chief Miller added that Academy 2601 continues to progress well and is expected to be on the line shortly after graduation on June 12.

2. EMS Captain Jerome provided an overview of internal and external training priorities and reviewed administrative purchases, including equipment and supplies. Dr. Luke Welle was selected as the new RFR Medical Director of the three candidates that were interviewed. Captain Jerome also discussed upcoming training initiatives and budget planning.

ACTION ITEMS:

1. New Generator

Chief Herrera provided an overview of an opportunity to purchase a surplus generator from Sisters–Camp Sherman Fire to replace the existing undersized unit at Station 404.

Member Meyer clarified that the generator purchase price is \$10K, and that up to an additional \$65K would be allocated for site preparation and installation. Chief Herrera stated he anticipates that these costs will be lower but included a contingency to account for potential unknowns.

Member Meyer asked about the generator’s age. Chief Herrera stated he was unsure of the exact age, but noted the unit has low hours.

Member Fisher asked whether funds are currently available through existing capital. Chief Herrera confirmed that they are.

Member Meyer asked if there was an estimate of what Sisters–Camp Sherman Fire originally paid for the generator. Chief Herrera stated he did not know but offered to obtain that information.

Member Blanton inquired whether Station 4 remodel funds could be reallocated to support the generator purchase. Chief Herrera responded that some remodel-related funds are expected to carry over into next fiscal year and could provide flexibility depending on grant outcomes; however, this generator expense was not included in the original remodel budget.

Member Meyer expressed concerns regarding the overall cost and the absence of a warranty and asked about the expected service life. Chief Herrera estimated the generator should last at least 15–20 years. He emphasized the need to complete the installation as soon as possible ahead of wildfire season, noting the current generator does not provide sufficient capacity to support all required systems. Chief Herrera added that most of the project cost is associated with the concrete pad and electrical work.

Board Member Fisher made a motion to approve the purchase of a surplus generator from Sisters-Camp Sherman Fire District and authorize the Fire Chief to take all reasonable actions required to complete the purchase, transport installation, and commissioning of the generator. The motion was seconded by Board Member Knorr and approved by a unanimous 5-0 vote by roll call.

Member Ollerenshaw asked whether the existing generator would be declared surplus once removed. Chief Herrera stated that is an option and noted that a company has already expressed interest in acquiring it.

FIRE CHIEF COMMENTS:

Chief Herrera gave the Board a report on the following topics:

1. Personnel

Chief Herrera reported that personnel levels are good. Approximately 8.5% of the workforce is on long-term leave, which he noted is a low percentage. He added that this figure is expected to increase slightly with a planned leave later this month/early next month for the birth of an employee's child.

2. Update on Community Initiative Project (CIP)

Congresswoman Bynum responded regarding two grant requests for CIP funding. One for a ladder truck request for \$2.3M and a vehicle exhaust system request for \$473K. The vehicle exhaust system request was not selected but the ladder truck request was selected in its entirety. Chief Herrera noted this is an initial milestone and the request will next move to the House Appropriations Committee for consideration. He anticipates a committee decision this summer, followed by congressional action through the federal budget process. A final funding decision is expected between October 2026 and March 2027.

3. Captain's Process

An eligibility list of five candidates has been certified by the Civil Service Committee. He commended BC Fiero for coordinating the process with HR Manager Cox and thanked the internal staff and external participants who assisted.

4. FFPM Academy

The Firefighter/Paramedics are in week five (5) of the thirteen (13) week academy. He noted that recent photos from the ARFF training are being used at stations to replace stock photos.

5. Chief of Training

Chief Tim Craig has concluded his service with Sisters-Camp Sherman FD and will spend the coming week teaching training. He is scheduled to officially begin at Redmond Fire & Rescue next Monday.

6. Strategic Plan

Chief Herrera reported no major updates to the Strategic Plan.

7. Seismic Grant

The engineering firm has completed the RFP. A meeting is scheduled for Friday to finalize and release the RFP so the District can begin getting contractors lined up to perform the work.

Member Meyer mentioned that the annual banquet was a success. Chief Herrera agreed and noted there was a strong turnout.

NEW BUSINESS: None.

AGENDA ITEM

SUBJECT: Fee Schedule Updates FOR AGENDA OF: May 20, 2026

PROCEEDING: Discussion and Approval APPROVED FOR AGENDA: Fire Chief

EXHIBITS: Draft updated fee schedule Resolution #2026-01 DIVISION OF ORIGIN: Administration

SUBMITTED BY:

DATE SUBMITTED: May 12, 2026

BUDGET IMPACT

EXPENDITURE REQUIRED: \$0	AMOUNT BUDGETED: \$0	APPROPRIATION REQUIRED: 0
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BACKGROUND:

Under ORS 478.410, rural fire protection districts in Oregon are granted the authority to create and collect fees as part of their essential responsibilities. This statute allows districts to fund necessary services, maintain emergency readiness, and support fire prevention programs.

RECOMMENDED ACTION:

Review the proposed changes to the fee schedule and, if acceptable, approve the fee schedule changes as presented.

PROPOSED MOTION:

"I move to approve Resolution No. 2026-01, A Resolution of Redmond Fire & Rescue Establishing District Fees and Charges."

**REDMOND FIRE & RESCUE
RESOLUTION NO. 2026-01**

**A RESOLUTION OF REDMOND FIRE & RESCUE ESTABLISHING DISTRICT FEES
AND CHARGES.**

WHEREAS, a motion was made at the May 20, 2026 Fire Board Meeting to adopt the District Fees and Charges.

WHEREAS, the Board voted to adopt the fees and charges outlined in Exhibit A.

NOW, THEREFORE, be it resolved that the District Fees and Charges are adopted as written.

The above resolution statements are **ADOPTED** by the District Board and **SIGNED** by the Board President this 20th day of May, 2026.

Jessica Meyer, Board President

ATTEST:

Diane Cox, District Recorder

REDMOND FIRE & RESCUE

EXHIBIT A

FEE SCHEDULE

EFFECTIVE July 1, 202~~6~~⁵

DEPARTMENT / ITEM DESCRIPTION	FEE
EMERGENCY MEDICAL SERVICES FEES	
Ambulance Transport – Base Rate:	
Basic Life Support (BLS)	\$1,375.00
Advanced Life Support (ALS)	\$1,850.00
Advanced Life Support (ALS 2)	\$1,850.00
Specialty Care Transport (SCT)	\$1,850.00
Non-Transport:	
Non-medical call system abuse, after third abuse	\$250.00
Helicopter Preparation (Fee is assessed to prepare patients for transport by helicopter)	\$425.00
Medical Treatment provided (no ground or air transport)	\$250.00
Mileage Rates:	
All Transports	\$ 18.00 per patient loaded mile
Contracts:	
CCT Contract	
Ambulance Rental	\$50.00 per hour (2-hour minimum)
Mileage	\$18.00 per mile
Firefighter/Paramedic	\$44.78 <u>46.57</u> per employee per hour (Billed to next ¼ hour)
Paramedic	\$30.20 <u>31.41</u> per employee per hour (Billed to next ¼ hour)
EMT	\$27.80 <u>28.91</u> per employee per hour (Billed to next ¼ hour)
FireMed Membership	\$ 50.00 annual fee

Special Events (Non-911 Standby):	
Battalion Chief	\$63.96 <u>66.52</u> per employee per hour (Billed to next ¼ hour)
Captain	\$57.06 <u>59.35</u> per employee per hour (Billed to next ¼ hour)
Engineer	\$50.55 <u>52.58</u> per employee per hour (Billed to next ¼ hour)
Firefighter/Paramedic	\$44.78 <u>46.57</u> per employee per hour (Billed to next ¼ hour)
Paramedic	\$30.20 <u>31.41</u> per employee per hour (Billed to next ¼ hour)
EMT	\$27.80 <u>28.91</u> per employee per hour (Billed to next ¼ hour)
Ambulances/Vehicles	\$50.00 per ambulance/vehicle per hour
OHV Vehicle	\$250.00 per day
Rubber Raft	\$25.00 per hour
Extrication - 1st hour, plus personnel charges	\$100.00 per hour
Extrication - Additional hours, plus personnel charges	\$50.00 per hour
Specialty Rescue - 1st hour, plus personnel charges	\$100.00 per hour
Specialty Rescue - Additional hours, plus personnel charges	\$50.00 per hour

Rescues (911 Standby):	
Battalion Chief	\$63.96 <u>66.52</u> per employee per hour (Billed to next ¼ hour)
Captain	\$57.06 <u>59.35</u> per employee per hour (Billed to next ¼ hour)
Engineer	\$50.55 <u>52.58</u> per employee per hour (Billed to next ¼ hour)
Firefighter/Paramedic	\$44.78 <u>46.57</u> per employee per hour (Billed to next ¼ hour)
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Extrication - Additional hours, plus personnel charges	\$50.00 per hour
Specialty Rescue - 1st hour, plus personnel charges	\$100.00 per hour
Specialty Rescue - Additional hours, plus personnel charges	\$50.00 per hour

Agreements	
St. Charles Redmond MRI Transfers	\$300.00 each transport

Hazardous Materials

Rates are determined by the State of Oregon’s “Intergovernmental Agreement for Regional Hazardous Materials Emergency Response Teams Services.” Actual costs incurred for any material or supplies used while mitigating an incident. Actual costs for any meals required by personnel. Actual costs for repair, maintenance or replacement of any apparatus or equipment damaged or destroyed while mitigating an incident.

A ten percent (10%) administrative fee (based on total bill) for billing and administration.

Fire Suppression

Rates are determined by the State of Oregon’s most current edition of “Oregon Fire Service Mobilization Plan.” Actual costs incurred for any material or supplies used while mitigating an incident. Actual costs for any meals required by personnel. Actual costs for repair, maintenance or replacement of any apparatus or equipment damaged or destroyed while mitigating an incident.

A ten percent (10%) administrative fee (based on total bill) for billing and administration.

Conflagration

Rates are determined by State of Oregon’s Conflagration Plan Rates.

STATE OF OREGON CONFLAGRATION RATES 1/2025

The following rates are subject to change.

Personnel:

Paid	Actual wage per hour + benefit cost OT applies per hour
Call Back	Actual cost wage + benefit OT per hour
Volunteer	\$ 19.50—26.10 <u>20.10 – 26.80</u> per hour, based on position

Equipment:

Engine: GPM 1000+/Tank 400 gal Type I	\$100.00 per hour
Engine: GPM 500-1000/Tank 400 gal Type II	\$ 80.00 per hour
Brush Engine: GPM 120/>300 gal Type III	\$ 75.00 per hour
Water Tender: 300 GPM / 2000 – 3000 gal Type I	\$ 80.00 per hour
Truck: Aerial Type I	\$150.00 per hour
Truck: Elevated Master Stream Type I	\$150.00 per hour
Equipment/Personnel	\$ 20.00 per hour (when in use)
Command Vehicle	\$ 45.00 per hour
Rescue Vehicle	\$ 40.00 per hour
Repairs to Apparatus	Actual Cost

Lost Apparatus/Equipment	Actual List Cost
FIRE ADMINISTRATION FEES	
Public Records Requests/Document Requests:	
Fire/Investigation/Ambulance Report	\$15.00 first 10 pages; \$0.25 each additional page
Address Signs	\$25.00
Photocopies (B&W only)	\$0.25 per page
Staff time (gather, research, copy, send)	\$35.00 per hour
Postage	Actual Cost
FAX	\$1.00 per page
NSF Check Fee	\$35.00 (or actual bank charge)
Media Recordings	\$20.00
Attorney Fees	\$226.00 per hour
Training Room Usage Fee: charged to priority 4 users	
West or East Side	\$50.00 first 4 hours; \$10.00 each additional hour
Both Sides	\$75.00 first 4 hours; \$10.00 each additional hour
Cleaning Fees: <i>charged when serving refreshments at meetings</i>	
Non-Refundable Cleaning Charge Priority 3 Users	\$25.00 less than 50 attendees/ \$ 50.00 for 50 or more attendees
Non-Refundable Cleaning Charge Priority 4 Users	\$25.00 less than 50 attendees/ \$100.00 for 50 or more attendees
Damages	Actual repair/replacement costs
Coffee	\$10.00 per pot
Existing Building Inspections:	
Initial Inspection and First Re-inspection	No charge
Delinquent Re-Inspection	\$335.00 per reinspection
Fire Code Violations:	
Violation of any provision of ORS 478.930	\$335.00 per violation per day
Fire lane violation (ORS 811.550)	\$115.00
Nuisance Fire Alarms (more than 3 responses in 30 days)	\$335.00
Open Burning violation (ORS 478.990)	Minimum fine: \$335.00, Maximum fine: \$6,250.00
Burning without a permit	\$335.00

<u>Burning waste, land-clearing debris, or field burning without permission</u>	<u>\$335.00</u>
<u>Burning during an active burn ban or red flag warning</u>	<u>\$500.00</u>
Fireworks violation (ORS 480.120 Class B Misdemeanor)	\$500.00
New Construction Plan Review:	
Pre-Development Review and Comment	\$150.00
Commercial Plan Review	\$335.00
<u>Master Development Plan Review</u>	<u>\$335.00</u>
<u>Project Phasing Plan Review</u>	<u>\$335.00</u>
Residential Plan Review	\$150.00
<u>Residential Plan Review Subdivision</u>	<u>\$50.00 per lot, Minimum fee of \$500.00</u>
Private Fire Hydrant, Fire Vault, and Private Fire Line Plan Review	<u>\$335.00 / \$100.00 per hydrant200.00</u>
Fire Sprinkler Plan Review	\$110.00
Fire Alarm Plan Review	\$110.00
Pre-Fire Final Walk Through	\$150.00
Plant Extraction Facility Approval	\$111. <u>00</u> per hour
Exterior Flammable or Combustible Tank > 1,000 gallons	\$225.00
Exterior LPG Tank Installation > <u>2,100</u> gallons	\$225.00
Exterior Toxic, Pyrophoric or Corrosive Gas Installation	\$111. <u>00</u> per hour
Exterior Tank Installation, other (Nitrogen, CO2, etc.)	\$225.00
<u>Energy Storage System (ESS) Plan Review, Residential</u>	<u>\$335.00</u>
<u>Energy Storage System (ESS) Plan Review, Commercial</u>	<u>\$335.00 per hour</u>
<u>Solar Photovoltaic Power Systems (If system includes ESS see fee above)</u>	<u>\$110.00 base fee / \$10.00 per kW</u>
Mobile Food Unit Hood Plan Review	\$335.00
Emergency Responder Radio Plan Review	\$335.00
Accessory Dwelling Unit Review	\$110.00
<u>Accessory/Agricultural Structure Review</u>	<u>\$150.00</u>
Building Final	\$150.00
Reinspection (if more than 2 visits are required)	\$115.00 per hour, 1 hour minimum
Plan Resubmittal (if more than 2 revisions are required)	\$150.00
Operational Permits:	
<u>Emergency Responder Communication Enhancement System (Annually)</u>	<u>\$100.00</u>
Fireworks retail sales application fee	\$75.00
Fireworks public display	\$100.00

<u>Flame Effects Proximate an Audience</u>	<u>\$100.00 per event</u>
<u>Haunted House, Puzzle Rooms (Annually)</u>	<u>\$100.00</u>
Mobile Food Unit Annual Permit <u>Inspection (Annually)</u>	\$75.00
<u>Mobile Food Unit Pod Permit (Annually)</u>	
<u>1-4 Units</u>	<u>\$150.00</u>
<u>5-9 Units</u>	<u>\$200.00</u>
<u>10+ Units</u>	<u>\$250.00</u>
<u>Pyrotechnics Display Proximate an Audience</u>	<u>\$100.00 per event</u>
<u>Valet Trash (Annually)</u>	<u>\$150.00</u>
Outdoor Special Event Permit Fee:	
Events within the District with more than 500 persons in attendance	\$100.00
Mobile Emergency Responder Radio Coverage (MERRC):	
0 to 50,000 sq. ft.	\$0.50 per sq. ft
Additional sq. ft. from 50,001 to 100,000	\$0.30 per sq. ft
Additional sq. ft. exceeding 100,000	\$0.10 per sq. ft

AGENDA ITEM

SUBJECT: Supplemental Budget FOR AGENDA OF: May 20, 2026
PROCEEDING: Discussion and Approval APPROVED FOR AGENDA: Fire Chief
EXHIBITS: Resolution #2026-02 DIVISION OF ORIGIN: Administration
SUBMITTED BY: Jodi Burch
DATE SUBMITTED: May 13, 2026

BUDGET IMPACT

EXPENDITURE REQUIRED: \$0	AMOUNT BUDGETED: \$0	APPROPRIATION REQUIRED: 0
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BACKGROUND:

This is a routine annual adjustment made to reconcile each fund's beginning balance to actuals. In this case, the General Fund has an additional \$135k to recognize, which has been allocated as outlined in the attached resolution. These allocations are determined by reviewing current projections and identifying areas where expenditures are expected to come in slightly over budget.

In addition, the Capital Projects Fund beginning fund balance came in slightly lower than anticipated. It is recommended that \$12k be transferred from the General Fund. This is the same adjustment that would have been made during the original budget process had the exact costs been known at the time.

RECOMMENDED ACTION:

To recognize the additional \$135k in the General Fund beginning fund balance, to approve the allocations shown in the attached resolution, and to transfer \$12k from the General Fund to the Capital Projects Fund to maintain current expenditure levels.

PROPOSED MOTION:

"I move to approve Resolution No. 2026-02, A Resolution of Redmond Fire & Rescue Adopting Supplemental Budget #2 and Establishing Appropriations."

**REDMOND FIRE & RESCUE
RESOLUTION NO. 2026-02**

A RESOLUTION OF REDMOND FIRE & RESCUE ADOPTING SUPPLEMENTAL BUDGET #2 AND ESTABLISHING APPROPRIATIONS.

WHEREAS, the Fiscal Year 2025/26 budget was adopted and appropriated by the District Board on June 18, 2025 by Resolution No. 2025-06.

WHEREAS, Redmond Fire & Rescue (“the District”) desires to appropriate the additional beginning fund balance towards increasing operating costs, transfers and contingency for FY 2025/26.

WHEREAS, the Oregon Revised Statutes (“ORS”) 294.471(1)(b) provides for supplemental budget appropriations when authorized by official resolution of the governing body.

WHEREAS, no public notice is required as the adjustment does not meet the publication thresholds.

NOW, THEREFORE, be it resolved by the Redmond Fire & Rescue Board as follows:

SECTION ONE: The amounts for the supplemental budget for the fiscal year beginning July 1, 2025 are hereby adjusted as follows and for the purposes stated below:

GENERAL FUND

Cost Center	Category	Resources	Expenditures
Revenues	Beginning Fund Balance	\$ 135,206	
Fire & Rescue Training	Personnel Services		51,530
Facilities, Vehicles & Equip	Materials & Services		55,000
Non-Departmental	Transfers Out - Capital		12,109
Non-Departmental	Contingency		16,567
Change to General Fund		\$ 135,206	\$ 135,206

Resources: Recognize \$135,206 in additional beginning fund balance due to the FY2024/25 ending fund balance exceeding initial projections.

Expenditures: The beginning fund balance will be appropriated with \$51,350 increasing Fire & Rescue Training Personnel Services for multiple academies requiring more staff training time. Additionally, \$55,000 will be appropriated to Facilities, Vehicles & Equipment Materials and Services primarily for additional costs incurred for fuel, external vehicle maintenance and IT hardware. The remainder is in the Non-Departmental cost center with \$12,109 being transferred to the Capital Projects fund to backfill a beginning fund balance that was less than previously budgeted with the balance of \$16,567 being placed in contingency.

SECTION ONE (Continued):

CAPITAL PROJECTS FUND

Cost Center	Category	Resources	Expenditures
Revenues	Beginning Fund Balance	\$ (12,109)	
Transfers	Transfers In	12,109	
Change to General Fund		\$ -	\$ -

Resources: Reduce the beginning fund balance by \$12,109 due to the FY2024/25 ending fund balance being less than initial projections and increasing the Transfers In by the same amount to backfill. There is no net change in revenues.

Expenditures: There is no change in the budgeted expenditures.

SECTION TWO: The Redmond Fire & Rescue Board hereby adopts Supplemental Budget #1 for FY 2025/26 with the revised totals for each fund, as follows:

	General Fund		
	Original	Adjustment #1	Revised
Revenues			
Property Taxes	13,763,000	-	13,763,000
Charges for Services	4,965,087	-	4,965,087
Grants & Contributions	-	-	-
Investment Earnings	300,000	-	300,000
Miscellaneous	30,000	-	30,000
Beginning Fund Balance	8,093,587	135,206	8,228,793
Total Resources	27,151,674	135,206	27,286,880
Expenditures			
Administration			
Personnel Services	1,137,396	-	1,137,396
Materials & Services	447,396	-	447,396
Total Administration	1,584,792	-	1,584,792
Fire & Rescue Operations			
Personnel Services	12,499,141	-	12,499,141
Materials & Services	451,255	-	451,255
Total Fire & Rescue Operations	12,950,396	-	12,950,396
Fire & Rescue Training			
Personnel Services	241,085	51,530	292,615
Materials & Services	149,115	-	149,115
Total Fire & Rescue Training	390,200	51,530	441,730
EMS Operations			
Personnel Services	1,154,562	-	1,154,562
Materials & Services	542,550	-	542,550
Total EMS Operations	1,697,112	-	1,697,112
Fire & Life Safety			
Personnel Services	408,541	-	408,541
Materials & Services	31,900	-	31,900
Total Fire & Life Safety	440,441	-	440,441
Facilities, Vehicles & Equipment			
Materials & Services	1,114,888	55,000	1,169,888
Total Facilities, Vehicles, & Equip	1,114,888	55,000	1,169,888
Non-Departmental			
Debt Service	774,500	-	774,500
Transfers - Out	1,646,086	12,109	1,658,195
Contingency	6,553,259	16,567	6,569,826
Total Non-Departmental	8,973,845	28,676	9,002,521
Total Expenditures	27,151,674	135,206	27,286,880

SECTION TWO (Continued):

	Capital Projects Fund		
	Original	Adjustment #1	Revised
Revenues			
Grants & Contributions	1,500,000	-	1,500,000
Interfund Transfers In	1,646,086	12,109	1,658,195
Beginning Fund Balance	1,728,914	(12,109)	1,716,805
Total Resources	4,875,000	-	4,875,000
Expenditures			
Capital Outlay	2,875,000	-	2,875,000
Unappropriated Fund Balance / Reserve	2,000,000	-	2,000,000
Total Administration	4,875,000	-	4,875,000
Total Expenditures	4,875,000	-	4,875,000

	MERRC Fund		
	Original	Adjustment #1	Revised
Revenues			
Charges for Services	30,000	-	-
Beginning Fund Balance	187,084	-	-
Total Resources	217,084	-	-

SECTION THREE: These FY 2025/26 budget adjustments shall cause the appropriations within each fund and organizational unit, if applicable, to be increased/decreased and appropriated as shown in Section Two.

SECTION FOUR: The Budget Officer is authorized and directed to implement all such actions necessary to ensure budgetary compliance.

SECTION FIVE: This resolution shall be effective as of May 20, 2026.

The above resolution statements are **ADOPTED** by the District Board and **SIGNED** by the Board President this 20th day of May, 2026.

Jessica Meyer, Board President

ATTEST:

Diane Cox, District Recorder