REDMOND FIRE & RESCUE
BOARD MEETING MINUTES
June 17, 2026

BOARD PRESENT: President Jessica Meyer, Vice President John Blanton, Secretary/Treasurer Earl Fisher, Member Gary Ollerenshaw, and Member Dick Knorr.

STAFF PRESENT: Fire Chief Ryan Herrera, Deputy Chief Dustin Miller, Human Resources Manager Diane Cox, Fire Marshal Tom Mooney, Chief of Training Tim Craig, Administrative Assistant Katie Annen, EMS Captain Luke Jerome, Battalion Chief Josh Clark, EMT Beatriz Del Rio, and EMT Corey Martin. CFO Jodi Burch and Captain Kevin Broadsword appeared electronically.

STAFF ABSENT: None

PUBLIC PRESENT: None

CALL TO ORDER: President Meyer called the meeting to order at 9:30 am.

ROLL CALL: All present.

AGENDA CHANGES: None

PACKET DOCUMENTS FOR INFORMATION:
Member Blanton inquired about the dishwashers that were purchased for Station 401. Chief Miller explained that non-commercial-grade appliances typically do not withstand the high level of use required in a station environment.

CONSENT AGENDA:
1. Meeting Minutes – June 17, 2026

The minutes were updated to show that Vice President Blanton and Member Ollerenshaw appeared in person rather than electronically.

Board Member Fisher made a motion to approve the Consent Agenda as updated. The motion was seconded by Board Member Ollerenshaw and approved unanimously with a vote of 5-0.

PUBLIC COMMENTS: None

PUBLIC PRESENTATION: None

REPORTS: None

ACTION ITEMS:
1. RFP Selection Committee Recommendation

Chief Herrera provided a brief overview of the Seismic Rehabilitation Grant for Station 404. Following approval to use the Contract Manager/General Contractor Method, a Request for Proposal (RFP) was issued to select a construction company for the project. A selection committee consisting of Chief Herrera, Fire Marshal Mooney, and Captain Kraft reviewed and scored the proposals in four (4) areas. After interviewing the top three (3) companies, the committee unanimously recommended Kirby Nagelhout Construction.

Member Fisher asked why the lowest proposal was not selected. Chief Herrera explained that the proposal lacked sufficient detail and relevant project experience. Discussion followed regarding the need to consider all aspects of the project, not solely cost.

Member Meyer asked whether references had been contacted for Kirby Nagelhout Construction. Chief Herrera stated that he had spoken with representatives from Sunriver Fire and Crook County Fire.

Board Member Fisher made a motion to accept the RFP Selection Committee's recommendation and award Kirby Nagelhout Construction the CM/GC contract for the Seismic Rehabilitation Grant and remodel at Redmond Fire & Rescue Station 404. The motion was seconded by Board Member Blanton and approved by a unanimous 5-0 vote by roll call.

2. Resolution No. 2026-03
   CFO Burch stated that the Budget Committee met on June 1 and recommended adopting the budget as presented, with no changes.

Board Member Fisher made a motion to approve Resolution No. 2026-03 for FY 2026/27, A Resolution of Redmond Fire & Rescue Adopting the budget of $35,588,325.00 and levy taxes at the rate of $1.7542 per $1000.00 of assessed value from permanent rate tax and also a rate of $0.7500 per $1000.00 of assessed value from local operating levy for general operation of the fire district. The motion was seconded by Board Member Ollerenshaw and approved by a unanimous 5-0 vote by roll call.

FIRE CHIEF COMMENTS:
Chief Herrera gave the Board a report on the following topics:

1. Personnel
   Approximately 12.3% of personnel are on long-term leave. Chief Herrera thanked Captain Jerome for all his work with the LIFEPAK and LUCAS units, which are now deployed and in use; Captain Crawford for his work setting up the station camera systems; and Chief Mooney and Captain Kraft for their assistance in selecting the contractor.

2. Data Breach
   An insurance claim has been filed, and staff are working with a forensic team to conduct a detailed review of the breach. A contract has been signed to migrate to a government tenant, with implementation expected soon.

3. Grant Updates
   Chief Mooney applied for a $121K Fire Prevention and Safety grant. Chief Herrera also submitted an Assistance to Firefighters Grant yesterday to fund exhaust systems for all stations. To meet funding limits, updated vendor quotes were obtained to keep each station below $100K, bringing the total request to $397K. Award notifications are expected in October.

4. Recognitions

Captain Beth Mitchell will retire with just under twenty (20) years of service to the department, with a ceremony scheduled for the morning of June 22. Engineer Nate Simonson will retire from the department on July 1 after accepting a position in Montana. Firefighter Jackson Bushnell has been promoted to Engineer after serving in a relief appointment since December 2025.

NEW BUSINESS: None

OLD BUSINESS: None

BOARD MEMBER COMMENTS:
Member Fisher thanked Chief Herrera and Administrative Assistant Amy Skeen for the graduation program for the new hires.

Member Blanton thanked the crews, training staff, chiefs and staff.

Chief Herrera mentioned that he was placing Engineer Aaron St. John on special assignment for Michael Kienzle's memorial on July 11. Engineer St. John is also serving as a family liaison and coordinating with HR Manager Cox on benefits. Special thanks to the Deschutes County Fairgrounds for generously providing their facilities and support.

BOARD PRESIDENT COMMENTS: None

ADJOURN: Being no further business, Board Member Fisher moved to adjourn. The motion was seconded by Board Member Ollerenshaw and was approved unanimously with a vote of 5-0. The meeting was adjourned at 9:59 am.

Approved:

[signature]	July 15, 2026
Jessica Meyer, President	Date
[signature]	July 15, 2026
Earl Fisher, Secretary/Treasurer	Date

Attest:

Katie Annen	July 15, 2026
Katie Annen, Administrative Assistant II	Date